

## GSU BANNER Navigation Key Mapping

<b>Function</b>	<b>Keystrokes</b>	<b>Icons</b>	<b>Drop-Down Menu</b>
<b>Form</b>			
Clear Form/Rollback	Shift + F7		File; Rollback
<b>Block</b>			
Next Block	Ctrl + Page Down		Block; Next
Previous Block	Ctrl + Page Up		Block, Previous
<b>Field</b>			
Clear Item/Field	Ctrl + U		Field; Clear
Duplicate Item/Field	F3		Field; Duplicate
Next Item/Field	Tab or Enter		Field; Next
Previous Item/Field	Shift + Tab		Field; Previous
Delete Backward	Backspace		
Delete Character	Delete		
<b>Record</b>			
Clear Record	Shift + F4		Record; Clear
Delete/Remove Record	Shift + F6		Record; Remove
Duplicate Record	F4		Record; Duplicate
Insert Record	F6		Record; Insert
Next Record	↑		Record; Next
Previous Record	↓		Record; Previous
Next Set of Records	Page Down		Query; Fetch Next Set
Previous Set of Records	Page Up		
<b>Query</b>			
Cancel Query	Ctrl + Q		Query; Cancel
Count Query Hits/Search & Display More Detail	Shift + F2		Query; Count Hits
Enter Query	F7		Query; Enter
Execute Query	F8		Query; Execute
Exit with Value/Select	Shift + F3		
Wild Card for Search	%		
<b>Other</b>			
Save/Accept/Commit	F10		File; Save
Exit	Ctrl + Q		File; Exit
Print	Shift + F8		File; Print
List of Values	F9		Help; List
<b>Documentation</b>			
Bookshelf			
<b>Help</b>			
Display Error	Shift + F1		Help; Display Error
Help	F1		Help; Help (Item Properties)
Show Function Keys	Ctrl + F1		Help; Show Keys