Implementation Team Meeting  
April 26, 2002


The minutes of the April 5, 2002 meeting were approved as distributed.

Freshman applications are still outstanding. The Admissions Office has received 500 more applications than the end of cycle last year. Bill reported he had attended an Urban 13 meeting at Temple University and all Urban 13 universities are facing similar issues including budget cuts, but Georgia State University was the envy of most of the groups with increasing standards and enrollments, even though they couldn’t understand why Georgia State was facing a budget crises with increasing enrollments.

George Rainbolt cautioned being transfer friendly and not letting our guard down. Transfer numbers are way up for the summer, but flat for the fall. Bill hopes summer applicants will translate in the fall as continuing students, but this is an unknown factor.

Mike Moore distributed the system enrollment report that shows Georgia State University looking good both within and out of state.

The Banner budget for FY03 was better than expected. FACP approved the continuing Banner budget. Backfill money was removed from the budget and approved as a separate line item, which means backfills will be continuing in the colleges for the next year. Bill and Cherise need to discuss backfill for technical positions.

Bill and Cherise are excited about CampusPipeline and feel CampusPipeline is needed to make GoSolar work. Users log on to CampusPipeline using their own chosen user id and pin and can do everything on the system with one login. Also, CampusPipeline has a simple WebCT function built in. ISAT believed there were four different projects that could be solved with CampusPipeline. The con is that it has a hefty price tag, but it is hoped that the burden of the cost could be shifted to FY04. Cherise will schedule demonstrations for BIT and possible 2-3 teams to see the product.

Charles will draft the language for the faculty log in page for a statement as a reminder of FERPA, regarding confidentiality, logging in to restricted data, and referring questions to the Registrar’s office. A suggestion was to have a box stating by going to the next screen, you are agreeing to the accountability statement.

George announced that Banner Web For training has been scheduled for May 9-10 in 300 GCB for college office managers. All office and business managers or super managers for each college, are encouraged to attend. The room holds 120 people.
George will forward his original note to Bill, ccing Wanda for distribution to BIT to be sent to their focus teams. George requested that BDEMO be available all summer.

Dan H. reported on Monday’s Mock Registration meeting covered basic ID, population and the decision to invite a larger number of students to participate, 2-300 people, in Mock III. He stated a large portion of the meeting centered on keeping BMOCK available. Cherise stated she is putting a group together to discuss the availability of BMOCK.

Keith reported the load testing consultants were on campus and were working on scripts with Dan and Winnie for providing data. The target is to start load testing before advanced, but Keith does not expect the process to be complete by advanced registration. It was agreed that any student eligible to register should be allowed to participate in Advanced Registration. Bill advised no matter how students were notified about advanced registration, the August 13 fee deadline should be clear so students will not shy away from participating. Keith agreed to test load 300 students by May 15.

Joan Cowden has suggested adding a button on Tempo, that students have to click before getting their grades, with a message stating that students will be registering for Fall semester using Banner for the first time and that they have an official email account with an important message. Discussion centered on the fact that it has never been announced to students having an official email account or when important information will be distributed by email. The policy will be fine tuned and a clear out line of the process will be discussed at an EMG meeting. For now, anyone with information needing to be sent to students should send email to Bill to go through the approval process. A single email will be sent to students telling them to log on to the system to find out their registration appointment. The Schedule will be available the morning of May 28.

Jonette thinks the SAT and ACT feed for admissions can be done mid august. Dan N. stated the new tape will not be available mid to late august. Diane has stated Admissions will process applications, but will not make any decisions until the feed is done.

The instances for ODS and Data Access will be announced as being available somewhere around July 1 and some information might not be available until late summer. More conversations are needed.

Carolyn Alexander demonstrated the Schedule module in Banner. It was clarified for off site locations, the Board of Regents approves the codes and not the sites, to ensure consistency and uniformity within the system.

Dave reported there were some problems with accessing Banner through Internet native Banner because of incorrect pin numbers. If a students attempts to access Banner with an incorrect pin number more than 5 times, they will be disabled and their pin will have to be reset. One of the issues is birthday in SPAPERS and GOPED do not
match. The Help Desk could reset the pin, but it was agreed to be student friendly and allow the data steward’s access to SPAPERS to reset the password to birthday.

Mike Moore indicated he had a report of an assessment of other systems schools’ Banner implementation regarding where they went wrong and he would share with the report with the Implementation team.