Implementation Team Meeting  
October 26, 2001


Approval of Minutes
The minutes of the previous meeting were approved as distributed.

Announcements
The team reviewed the retreat at Amicalola Falls last week and agreed many good issues were brought up at the retreat and the feeling was the retreat went very well. A follow-up retreat will be scheduled sometime in mid January to early February around registration, training, and other events.

Julie Sullivan was introduced as Dave’s replacement for Banner. The Implementation Team telephone list will be updated and distributed.

Bill reported the on-line schedule of classes has been received well and he has gotten a lot of good reaction to the PDF file. A suggestion for the next go would be to add an index. Charles indicated some faculty members have been sending students over to the Registrar’s office to request a print copy. Every office is urged to print 2-3 copies for reference.

For information of continuing discussions of EMG, Bill shared information on Georgia State University’s enrollment trends.

Clip-on Requests
The team reviewed the request for a clip on for viewing/printing of a student’s transfer credit submitted by Tim Woltering on behalf of the Advising/Degree Audit and Transfer Articulation Team. The request is to create additional Banner form that allows display/update ability in a list format of a student’s transfer credit after credit is rolled to history. The form should be accessible in Banner proper with display/update capability as well as Web for Students and Web for Faculty with display capability. Tim will work with Winnie to include all options for the formal request.

George indicated the Faculty Staff Team were concerned about what faculty would be able to see. Faculty do not want to see a student’s past academic history. Discussions are needed regarding faculty roles (faculty & advisors vs. faculty only).

The Implementation Teams accepted Tim’s proposal.

Charles Gilbreath wanted to give the Implementation Team a head’s up on his upcoming request for a clip-on or a modification to SQL that would allow a limited number of blocks during registration times. Oliver is reviewing SQL. Charles will forward to Oliver, Keith’s suggestion to write a program that would create a range.

The Graduation Office is also considering a clip on that would allow the viewing of graduation status.

Student Accounts Report
An RFP is not needed to purchase revenue stream because it falls in the approved RFP. Cherise has a meeting with Georgia Tech and one other school to see about purchasing together and possibly lowering the price.
Cherise will develop the procedure for requests to open a store front using revenue stream. Bill hopes Incept will be the pilot group this summer using revenue stream to sell tickets to attend INCEPT.

Joann reported the Student Accounts Team has met and are working on details on conversion. She plans to schedule additional meetings with the other programmers (Mark, Yu Shiu, Jonette) for more information. She indicated the first version of detail code has been given to Franklin.

**Catalog & Schedule Team Report**
Carolyn reported Catalog Schedule team was working with Jonette in BQA and plan to go live Monday. The team members are feeling a little stressed and feeling the time line but are moving along very well. Bill assured there was no basis to the rumor that Aderhold would be coming up with no technology and Schedulers should proceed with the building as technology classrooms.

Carolyn sent kudos to Winnie for her basic navigation training and indicated she has heard nothing but good things about the training.

Mike stressed the importance of data quality and wanted to ensure that team leaders build in and think about data quality as they build their processes. Mike is very interested in what the teams are doing and is willing to advise the teams on enforcing data quality. Oracle Portal will be nestled within Web For, but will not be available for 2 years. Mike encourages not making extensive modification to Web For.

Winnie reported she had been getting questions about reporting during her training. Reporting issues should be directed to Teresa Johnson. The correct terminology to be used is “information needs”.

Keith reported Diane Lackey is working on access to BLAB.