Project Overview:
This project involves the replacement of Georgia State University’s existing student information (OASIS) and advising/degree audit (PACE) systems with SCT’s Banner Student and Financial Aid software, and either Banner’s CAPP module or a 3rd-party advising/degree audit software package. In addition, the existing Georgia State Banner Alumni & Development and Housing modules will be integrated with Banner Student and Financial Aid as part of this project. Interfaces between Banner and other Georgia State systems will be developed to replace current interfaces from and to OASIS and PACE. It is expected that the project will take approximately 2 ½ years to complete.

University Provost Ron Henry will serve as sponsor for the project and will also be a member of the project Steering Team. The Steering Team will provide direction and resources, and monitor progress. Other Steering Team members include, from IS&T, Reid Christenberry, Implementation Team Leader Evelyn Babey, SCT Account Consultant James Squires, and Cornelius & Associates’ Kevin Hughes. In addition to providing the Banner software, SCT will also provide both functional and technical consulting in the setup and use of its software. Project management support will be provided by Cornelius & Associates. Additional functional and technical support will be provided by the Board of Regents OIIT group. The Implementation Team will be made up of representatives from Admissions, the Registrar’s office, Financial Aid, Student Accounts, the Student Advising Center, and IS&T. Focus Teams with representation from the various Colleges and administrative functions will be formed to assist the Implementation Team. Additional ‘ad hoc’ resources from the University will also be brought into the project as specific needs are identified.

Accomplishments and Activities:
May 2000:
- The Georgia State Banner Implementation project is initiated.
- Evelyn Babey is named Implementation Team Leader.
- The consulting firm of Cornelius & Associates is hired to provide project management support. John Pratt will be C&A’s full-time, on-site representative working closely with Evelyn Babey and the Implementation Team.
- John Pratt and Evelyn Babey begin planning activities for the first 3 months of the project.
- The contract for consulting services between SCT and Georgia State is finalized.
- James Squires is named as SCT’s representative on the Steering Team. James will also be SCT’s Account Consultant for Georgia State and will be responsible for coordinating SCT consulting resources assigned to the project.
- Requirements for the Implementation Team work area and training facility are documented and given to Reid Christenberry. Reid will be coordinating the search for these facilities.

June 2000:
- A training room on the 4th floor of Classroom South is designated for Banner use. Additional space on the 4th and 5th floors of Classroom South is considered for use as the Implementation Team’s meeting and work area.
- ‘Team Process’ and Project Management training for the Implementation Team is scheduled for August 2000. C&A will be providing this training.
- Sandra Beaulac is assigned to the project as SCT’s functional consultant for Student and Norma Shipp is assigned to the project as SCT’s functional consultant for Financial Aid.
- The Steering Team has its first meeting on 6/13 and OK’s the start of recruiting for identified backfills and open positions.
- Evelyn Babey begins the process of recruiting for identified backfills and open positions.
- Evelyn Babey begins the process of ‘recruiting’ for the remaining open positions on the Implementation Team.
- C&A provides the first Banner Readiness Assessment feedback session to the Georgia State Administrative Council.
- Ron Henry ‘officially’ announces the startup of the project and also announces a ‘freeze’ on non-critical enhancements to OASIS and PACE.
- SCT is asked to provide a proposal for SCT DBA support to the project.
Accomplishments and Activities (continued):
July 2000:

- C&A provides two more Banner Readiness Assessment feedback sessions to individuals who participated in the assessment process and to members of the Enrollment Services and IS&T groups.
- The Steering Team meets and generates a list of project ‘critical issues’. The critical issues are categorized and will either be assigned to someone for resolution or will become a task in the project plan.
- Space in the basement and 5th floors of 10 Park Place are considered for use as the Implementation Team’s meeting and work area after the space on the 4th and 5th floors of Classroom South are designated for other use.
- An acting Registrar (Charles Gilbreath) is hired as backfill for Evelyn Babey, which will allow Evelyn to spend 100% of her time on the project.
- A Technical Infrastructure Focus Team, led by Keith Campbell, is formed to spec out, acquire, and set up the computer and networking environment to support Banner.
- SCT technical consultant Charles Ash provides a Banner Student technical overview to the Technical Infrastructure Focus Team to give them a better understanding of SCT’s requirements and recommendations for technical infrastructure.
- Keith Campbell’s infrastructure team develops requirements for the Banner training and development environment that needs to be in place for the start of Implementation Team Student training in October 2000.
- James Squires books the dates for Sandra Beaulac’s and Norma Shipp’s training and consulting visits to Georgia State.
- Cherise Peters, Larry Pankey, and John Pratt begin planning for technical training for UIS staff who will be working on the project.
- Overviews of Banner Student, CAPP, and the Georgia ‘mods’ to Banner Student are scheduled for the first week of October.
- James Squires presents options for SCT DBA support during the implementation to Reid Christenberry, Cherise Peters, and Chila Reavis. James will provide a resume for SCT’s candidate for this position.

Issues and Concerns:

- There is some concern that the search for a meeting and work area for the Implementation Team hasn’t been resolved yet.

Solutions:

- The Implementation Team meeting and work area concern will be addressed with the Steering Team at its next meeting on 8/14.

Upcoming Activities:

- The Implementation Team’s first meeting is scheduled for 8/3.
- The Implementation Team will participate in ‘Team Process’ training on 8/7-9.
- The next Steering Team meeting is scheduled for 8/14.
- The Implementation Team will participate in Project Management Methodology training on 8/15-17.
- SCT Student consultant, Sandra Beaulac, will meet with the Implementation Team and provide an overview of Banner Student and the CAPP module during her initial visit to Georgia State on 10/2-5. Karen Nunn, from the Board of Regents OIIT group will be providing an overview of the Georgia ‘mods’ for Banner Student on either 10/4 or 10/5.
- The membership of the various Focus Teams will be addressed during the Fall period.
- The first week of Banner Student training for the Implementation Team is scheduled for 10/23-26.
- The first week of Banner Financial Aid training for the Implementation Team is scheduled for 1/8-11/2001.