Banner Training program requirements
for new Banner users

New Banner users are required to:


2. Complete the instructor led Student System Query training which will include a Basic Navigation review unit.

When new users register for the Multimedia Basic Navigation training via the Georgia State Banner training website, the Banner Systems office will provide instruction for the Multimedia Basic Navigation training AND sign the user up for the next available Instructor Led Student System Query training. The new user’s ID will be activated upon completion of the Multimedia Basic Navigation training. However, if the new user fails to complete the instructor led Student System Query training, their ID will be deactivated.

To activate the ID, new users must register for the next available instructor led Student System Query training.

If you have any questions, please do not hesitate to contact the Banner Systems Office at bantrain@gsu.edu or 404-413-2264.