

**Student Activity Fee Committee**  
**Meeting Minutes**  
**480 University Center**  
**September 24, 2010**

*In attendance: Rebecca Stout, Chair. James Dutton, Vice Chair. Voting student members: Greg Hodgin, Elise Laplante, Hiwot Terefe, Nick Williams and Michael Brandenburg. Alternate voting student members: Grace Choate, Paul Marmol, Larry Heath, Katy Van Marter and Ludmia Lamothe. Non-student voting members: Eric Blacknall, Matthew Robison and Joann Bacon. Ex officio: Edgar Torbert, Jeff Walker and Shantavia Reid.*

*Not in attendance: Voting student members: Ina Seferovic and Carrie Ann Starnes. Alternate voting student member: Enrique Celedon. Ex officio: Beth Jones.*

The Student Activity Fee Committee met on September 24, 2010 at 2:00 p.m. in Lanier Suite and took the following actions:

I. Approval of Minutes

The minutes were approved unanimously.

II. FY'11 Allocations Discussion

Dr. Stout reviewed the lists of FY 2011 funded organizations, which included the college organizations.

III. FY'12 Process

- SA Fee Guidelines

Michael Brandenburg moved to establish the membership of the Academic Team Council as described in the handout he submitted to the committee. This motion was seconded by Paul Marmol.

James Dutton made a motion to amend to add the following criteria for membership: Please see the attached handout.

The original motion, as amended, passed by the following vote: Yes: 7 No: 2 Abstain: 1

- SA Fee Overview

Paul Marmol moved to remove the following from the section of restrictions established by the Student Activity Fee Committee (page 3):

10. All allocations for a single event at or above \$5,000 must be approved by the Student Activity Fee Committee.

This motion was seconded by Greg Hodgin and approved by the following vote: Yes: 7 No: 3 Abstain: 0

- Applications

The committee made several recommendations regarding the applications. Larry Health moved to table the discussion until the October 29<sup>th</sup> meeting, at such time the committee would have an opportunity to review the revised applications. This motion was seconded by Greg Hodgin and approved unanimously.

#### IV. FY'12 Process – Vote

The process vote will take place during the December 3<sup>rd</sup> meeting.

#### V. FY'12 Council Allocations – Discussion (Level of Funding)

Dr. Stout explained to the committee that the Student Activity Fee Committee FY' 2011 Allocation sheet will be the starting point of discussion for the FY' 12 allocations.

Note: Paul Marmol and Katy Van Marter voted in place of Ina Seferovic and Carrie Ann Starnes.

The meeting was adjourned at 3:57 p.m.

## Student Activity Fee Committee

### Academic Team Fee Council Guidelines

#### I. PURPOSE/PHILOSOPHY STATEMENT OF THE ACADEMIC TEAM FEE COUNCIL

The Student Activity Fee is collected for the purpose of supporting programs and services in all aspects of university student life. Programs and services supported by the Student Activity Fee are student centered with students as the primary participants or beneficiaries, and in most cases the primary organizers. These programs and services must be available to students regardless of race, color, sex, religion, creed, age, sexual orientation, gender, disability, or national origin. This process encourages student self-governance through student leadership development.

#### II. RESPONSIBILITIES OF THE ACADEMIC TEAM FEE COUNCIL

The charge of the Academic Team Fee Council is as follows:

- To distribute funds to competitive academic teams that compete in regional, national or international competitions which are formally affiliated with a specific university or academic department at Georgia State University, which includes but is not limited to the United Nations Association, the Model Arab League, Model African Union and Mock Trial.
- To review and, if necessary, amend this document at the end of every Spring Semester to ensure transparency and accountability of the Academic Fee Team Council.

#### III. CRITERIA

Entities eligible to receive funding within this council must be a chartered student organization or student group affiliated with an academic/university department; team-based; competing on a regional, national, or international level; with the purpose of enhancing the academic experience.

#### IV. MEMBERSHIP OF THE ACADEMIC TEAM FEE COUNCIL

The Academic Team Council shall consist of eight annually appointed student members and one non-student member. Quorum shall consist of half of all voting members being present for the meeting. The United Nations Association (UNA) shall have at the inception two student members appointed by the UNA and also two alternates appointed by the UNA. The Model Arab League (MAL) shall have at the inception two student members appointed by the MAL and also two alternate members appointed by the MAL. The Mock Trial Association (MTA) shall have two

student members appointed by the MTA and also two alternates appointed by the MTA. The Model African Union Team (MAU) shall have two student members appointed by the MAU and also two alternates appointed by the MAU. Annually, the Academic Team Council may vote to include other academic teams. Each new team approved increases the size of the Council by membership equal to the existing teams. The non-student member will be appointed annually by the Vice President of Student Affairs in consultation with the SGA President; vacancy of this member shall be filled in the same manner. At the first meeting the council shall select the chair from its membership. The chair will also have the ability to break ties, as necessary.

#### V. ALLOCATION PRIORITIES OF THE ACADEMIC TEAM FEE COUNCIL

In non-priority order, budget requests will be reviewed based on the following criteria:

- Past performance and budget management of the organizations requesting funds.
- Programs or services with broad appeal to various constituents.
- Programs and services that serve the greatest number of students.
- Programs and services that cross organizations and encourage co-sponsorship and shared responsibilities.
- Programs and services that support the development of community on campus and maximize the rich legacy of cultural diversity of the institution.
- Programs and services that complement the academic missions of the institution.

Approved by the Student Activity Fee Committee September 24, 2010