

Student Activity Fee Committee
Meeting Minutes
470 University Center
April 15, 2011

In attendance: Rebecca Stout, Chair and James Dutton, Vice Chair. Voting student members: Greg Hodgkin, Scott Partan, Katy Van Marter, Chris Sumter, Grace Choate, Allison Renyi and Ben Williams. Non-student voting members: Eric Blacknall, Matthew Robison and Joann Bacon. Ex officio: Beth Jones, Edgar Torbert, Jeff Walker and Shantavia Reid.

Not in attendance: Voting student members: Michael Brandenburg, Grace Lee and Daniel Shey. Alternate voting student member: Paul Marmol, Larry Heath and Elise Laplante.

The Student Activity Fee Committee met on April 15, 2011 at 2:00 p.m. in 470 University Center and took the following actions:

I. Approval of Minutes

The minutes were approved unanimously.

II. Spring Enrollment Increase Revenue

Greg Hodgkin moved to withdraw the previous motion he made at the April 8, 2011 meeting. IV. Spring Enrollment Increase Revenue:

Greg Hodgkin moved to allocate \$25,000 to conduct an external audit of all Student Activity Fee expenditures since FY 2005-2006 (see attached motion). This motion was seconded by Michael Brandenburg.

This motion was seconded by Allison Renyi. No objections were voiced.

Greg Hodgkin moved to allocate \$25,000 to the Student Government Association to hire a neutral, non-university accounting firm to audit the expenditures of all monies disbursed by the Student Activity Fee Committee since fiscal year 2006 (see attached motion). This motion was seconded by Christopher Sumter and approved by the following vote: Yes: 7 No: 3 Abstain: 0

Christopher Sumter moved to amend the Fiscal Year 2012 Student Government Association budget to reflect changes detailed in two spreadsheets presented to the committee (see handouts). The total personnel budget shall be increased from \$44,500 to \$55,900, with 11 of the 16 stipends being increased. The Non-Personal budget shall be reduced from \$87,470 to \$79,134, with all expense categories being reduced except for the Public Relations budget, which is being increased from \$19,000 to \$24,659.20. This motion was seconded by Grace Choate and failed to pass by the following roll call vote:

Joann Bacon – No
Eric Blacknall – No
Grace Choate – Yes
Greg Hodgkin – Abstain
Scott Partan – No
Allison Renyi – Abstain
Matthew Robison – No
Chris Sumter – Yes
Ben Williams – Yes

Please note: During this meeting Ben Williams, Grace Choate and Allison Renyi were voting members.

The meeting was adjourned at 4:30 p.m.

Student Activity Fee Committee Meeting
April 15, 2011
II: Spring Enrollment Increase Revenue (Motion 1)

The Student Activity Fee Committee authorizes up to 25,000 dollars to hire a neutral, non-university accounting firm to audit the expenditures of all monies disbursed by the Student Activity Fee Committee since Fiscal Year 2006. All transactions from Fiscal Year 2006 to Fiscal Year 2011, including but not limited to the SAFC Contingency, Colleges, Student Bar Association, Media, Arts, SGA, Diversity, International Student Association Council, University-Wide and Essential Services, will be the population from which a statistical 90% confidence sample will be drawn and will be selected at auditor's judgment. Auditors will request substantiation of every expense requested for the time period in question and at auditor's judgment. The audit shall be completed at a reasonable time specified by the auditor with an absolute limit of two months. The bidding will begin after the passage of this motion and the audit shall begin no later than Friday, April 22nd.

Student Activity Fee Committee Meeting April 15, 2011
II: Spring Enrollment Increase Revenue (Motion 2)

The Student Activity Fee Committee authorizes up to 25,000 dollars to request the Georgia State University Student Government Association to hire a neutral, non-university accounting firm to audit the expenditures of all monies disbursed by the Student Activity Fee Committee since Fiscal Year 2006. All transactions from Fiscal Year 2006 to Fiscal Year 2011, including but not limited to the Fund Balance, the SAFC Contingency, Colleges, Student Bar Association, Media, Arts, SGA, Diversity, International Student Association Council, University-Wide and Essential Services, will be the population from which a statistical 90% confidence sample will be drawn and will be selected at auditor's judgment. Auditor will request substantiation of every expense requested for the time period in question and at auditor's judgment. The audit shall be completed at a reasonable time specified by the auditor. This will go into force pending approval of the Georgia State University Office of Legal Affairs. In the event of written disapproval of the Georgia State University Office of Legal Affairs, the Student Activity Fee Committee authorizes the allocation of these funds to a body identified by the Georgia State University Office of Legal Affairs that is willing and able to execute the above motion. The bidding will begin after the passage of this motion and the audit shall begin as soon as possible but no later than Thursday, June 30th, 2011.

Personnel Budget Amendment

Personnel Account (SASGP)

FY12 FY11
 \$55,900 \$44,500

STIPEND POSITIONS	Monthly Stipend Amount	# of Months Paid	Yearly Stipend Amount	FY11 Stipend Amount
President	750.00	11	\$8,250	\$6,600
Executive Vice President	650.00	11	\$7,150	\$5,500
Vice President Public Relations	500.00	10	\$5,000	\$3,500
Vice President Academic Affairs	500.00	10	\$5,000	\$3,500
Vice President of Student Services	500.00	10	\$5,000	\$3,500
Vice President Budget & Finance	500.00	10	\$5,000	\$3,500
Vice President Student Life	500.00	10	\$5,000	\$3,500
Senate Clerk	150.00	9	\$1,350	\$1,350
Chief Justice	500.00	12	\$6,000	\$4,200
Associate Chief Justice	275.00	9	\$2,475	\$1,800
Associate Chief Justice	275.00	9	\$2,475	\$1,800
Chair, Election Commission	200.00	4	\$800	\$800
4 Supporting Positions, Election Commission	600.00	4	\$2,400	\$2,400

SUBTOTAL (AMOUNT BUDGETED)

\$55,900

Category	Actual	% of		Budget (1)	Budget (A)	Amendment
		Budget (0) Used	Budget (1) Used			
Public Relations	\$16,298.44	108.66%	85.78%	\$19,000.00	\$15,960.00	\$3,040.00
Co-Sponsorships	\$2,836.68	14.18%	18.91%	\$15,000.00	\$12,600.00	\$2,400.00
Special Events (i.e. food for programs/room & equipment rental)	\$11,138.49	79.56%	79.56%	\$14,000.00	\$11,760.00	\$2,240.00
Office Expenses (i.e. copy paper, copier, equipment, etc.)	\$8,092.47	42.59%	47.60%	\$17,000.00	\$14,280.00	\$2,720.00
Retreat (i.e. travel, lodging, food)	\$414.00	41.40%	41.40%	\$1,000.00	\$840.00	\$160.00
Blue Books & Scantrons	\$3,303.23	47.19%	47.19%	\$7,000.00	\$5,880.00	\$1,120.00
Travel	\$543.53	36.24%	36.24%	\$1,500.00	\$1,260.00	\$240.00
Senate Budget	\$776.31	34.20%	61.13%	\$1,270.00	\$1,066.80	\$203.20
Pending Accounts	\$0.00	0.00%	0.00%	\$3,700.00	\$3,108.00	\$592.00
Election Commission	\$3,918.26		97.96%	\$4,000.00	\$3,360.00	\$640.00
Totals	\$47,321.41	52.00%	54.10%	\$87,470.00	\$73,474.80	\$13,995.20
<p>16% cut on all accounts</p> <p style="text-align: right;"> <u>+ 5,659.20</u> <u>19,134.00</u> </p>						
Student Judicial Board				6250	6250	