

**Student Activity Fee Committee**  
**Meeting Minutes**  
**470 University Center**  
**April 8, 2011**

*In attendance: Rebecca Stout, Chair. Voting student members: Michael Brandenburg, Greg Hodgin, Grace Lee, Scott Partan, Katy Van Marter, Daniel Shey, and Chris Sumter. Non-student voting members: Eric Blacknall, Matthew Robison and Joann Bacon. Ex officio: Jeff Walker and Shantavia Reid.*

*Not in attendance: James Dutton, Vice Chair. Alternate voting student member: Allison Renyi, Ben Williams, Paul Marmol, Larry Heath, Grace Choate, and Elise Laplante. Ex officio: Beth Jones and Edgar Torbert.*

The Student Activity Fee Committee met on April 8, 2011 at 2:00 p.m. in 470 University Center and took the following actions:

I. Approval of Minutes

Greg Hodgin moved to approve the minutes of the March 25, 2011 meeting. This motion was seconded by Michael Brandenburg and approved unanimously.

II. Readership Review Process (2010 -2011)

No recommendations concerning the program were forward to the Student Activity Fee Committee by the Readership Program Committee.

Katy Van Marter moved to amend the allocation amount for the Readership Program from \$67,680 to \$80,000. This motion was seconded by Michael Brandenburg. The motion and second were rescinded.

Michael Brandenburg moved to maintain the current allocation amount for the Readership Program of \$67,680. This motion was seconded by Katy Van Marter and approved by the following vote: Yes: 7 No: 0 Abstain: 3

Dr. Stout indicated to the committee that any program changes outside of the amount allocated by the Student Activity Fee Committee (e.g., location of new stands) would be considered a part of the contractual agreement to be discussed with Dr. Covey.

III. Proposal to Funding New Student Organizations?

No proposals were submitted to fund new student organizations.

#### IV. Spring Enrollment Increase Revenue

Greg Hodgkin moved to allocate \$25,000 to conduct an external audit of all Student Activity Fee expenditures since FY 2005-2006 (see attached motion). This motion was seconded by Michael Brandenburg.

Dr. Stout tabled the motion until the next meeting (Friday, April 15, 2011) in order to consult with Legal Affairs regarding the motion.

Greg Hodgkin objected to the tabling of this motion. Greg Hodgkin requested that a written summary be provided by Legal Affairs. Dr. Stout said that she would request such.

#### V. Deliberation/Final Vote to Confirm (as presented) FY 2012 Overall Budget

Dr. Stout informed the committee that the Academic Team Fee Council's first meeting is scheduled for next Friday, April 15, 2011. The Student Activity Fee Committee will be convened at a later date to hear the Academic Team Fee Council's presentation regarding specific allocations.

Michael Brandenburg moved that the Student Activity Fee Committee approve the FY 2012 budget as proposed on December 3, 2010 and affirm that the fee councils met all the requirements listed in the Student Activity Fee Guidelines. This motion was seconded by Greg Hodgkin and approved by the following roll call vote:

Joann Bacon – Yes  
Eric Blacknall – Yes  
Michael Brandenburg – Yes  
Greg Hodgkin – Yes  
Grace Lee – Yes  
Katy Van Marter – Yes  
Scott Partan – Yes  
Matthew Robison – Yes  
Daniel Shey – Yes  
Chris Sumter – Yes

#### VI. Recommendations for 2011 -2012 SAFC

The Student Activity Fee Committee suggested that 2011-2012 committee create separate rules and procedures for the University Wide Fee Council.

The meeting was adjourned at 3:26 p.m.

Student Activity Fee Committee Meeting - April 8, 2011

The Student Activity Fee Committee authorizes up to 25,000 dollars to hire a neutral, non-university accounting firm to audit the expenditures of all monies disbursed by the Student Activity Fee Committee since Fiscal Year 2006. All transactions from Fiscal Year 2006 to Fiscal Year 2011, including but not limited to the SAFC Contingency, Colleges, Student Bar Association, Media, Arts, SGA, Diversity, International Student Association Council, University-Wide and Essential Services, will be the population from which a statistical 90% confidence sample will be drawn and will be selected at auditor's judgment. Auditors will request substantiation of every expense requested for the time period in question and at auditor's judgment. The audit shall be completed at a reasonable time specified by the auditor with an absolute limit of two months. The bidding will begin after the passage of this motion and the audit shall begin no later than Friday, April 22<sup>nd</sup>.