



**Job Specification**

**Job Title: Child Development Aide I**  
**BCAT Code: 810X AA**  
**Pay Grade: G05**

**Effective Date: April 1, 2007**  
**Revision Date: February 1, 2007**  
**FLSA Status: Non-Exempt**

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**General Description**

Performs entry-level childcare duties under the supervision of a Child Development Specialist (Lead Teacher).

**Examples of Duties**

- Assists with providing physical care for infants, including feeding and diapering.
- Assists with providing physical care for toddlers, including toilet training, teaching them to dress themselves, wash their hands and feed themselves.
- Assists with providing physical care for preschool children, including supervising dressing, hand washing, toileting, and dental hygiene.
- Assists with coordinating developmentally appropriate activities for the children.
- Performs housekeeping tasks as required (sweeping floors, cleaning tables and chairs, changing bed linens, washing toys, and laundry).
- Assures physical safety of all children in the classroom and play area.
- Escorts children to designated activities.
- Performs other related duties as assigned.

**Knowledge, Skills and Abilities**

- Ability to communicate orally and effectively with preschool children.
- Ability to lift small children (0 - 35 lbs.).
- Experience in art, story telling, or music preferred.
- CPR/First Aid Training preferred.

**Minimum GSU Hiring Standards**

High school diploma or GED and six months experience working in a childcare setting or successful completion of a childcare training program. Criminal background investigation required.

*The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.*