



Job Specification

Job Title: Equipment Mechanic
BCAT Code: 710X AT
Pay Grade: G13

Effective Date: April 1, 2007
Revision Date: February 1, 2007
FLSA Status: Non-Exempt

General Description

Performs skilled manual work involving the repair and maintenance of grounds equipment.

Examples of Duties

- Repairs various grounds equipment such as lawn mowers, edgers, etc.
- Inspects equipment to ensure proper operation and maintenance.
- Estimates cost, time and materials required to complete assignments.
- Maintains records of service for each piece of equipment.
- Instructs lower level employees in equipment repair and safety precautions.
- Plans and schedules work for lower level employees.
- Performs other related duties as assigned.

Knowledge, Skills and Abilities

- Considerable knowledge of mechanical and operational principles of various grounds equipment.
- Considerable knowledge of tools, practices and safety precautions of equipment repair.
- Effective time management skills.
- Effective oral and written communication skills.
- Ability to diagnose equipment defects.
- Ability to operate tools and equipment used in the repair of grounds equipment.

Minimum GSU Hiring Standards

High school diploma or GED and two years experience in equipment repair.

The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.