



## **Job Specification**

**Job Title: Grounds Technician**  
**BCAT Code: 810X AZ**  
**Pay Grade: G10**

**Effective Date: April 1, 2007**  
**Revision Date: February 1, 2007**  
**FLSA Status: Non-Exempt**

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### **General Description**

Supervises grounds and landscaping services for the University's campus.

### **Examples of Duties**

- Prepares, organizes and delegates work assignments for subordinates; ensures that grounds keeping assignments are completed properly.
- Provides training for subordinates in proper grounds keeping methods and procedures as needed; attends to staffing and personnel issues.
- Prepares reports on work done by subordinates, employee attendance, safety, personnel issues, etc.
- Inventories grounds keeping equipment and supplies, and prepares orders as needed.
- Inspects campus grounds for needed cleaning; inspects work of subordinates, makes corrections as needed.
- Directs landscaping activities; responds to grounds keeping emergencies as needed.
- Performs grounds keeping duties for absent co-workers.
- Performs other related duties as assigned.

### **Knowledge, Skills and Abilities**

- Considerable knowledge of proper grounds and landscaping services practices, techniques, and procedures.
- Considerable knowledge of GSU campus, landscaped areas, etc.
- Considerable knowledge of the operation and use of equipment, tools, and supplies used in landscaping.
- Ability to perform heavy lifting when required (up to 50 lbs. or more).
- Ability to supervise small groups of grounds keeping workers.

### **Minimum GSU Hiring Standards**

High school diploma or GED and three years irrigation and landscaping experience, including one year small maintenance and repair experience; or a combination of education and experience. Criminal background investigation. Valid GA Driver's License. Valid Georgia Category 24 Pesticide License.

*The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.*