



## **Job Specification**

**Job Title: Groundskeeper II**  
**BCAT Code: 810X AV**  
**Pay Grade: G06**

**Effective Date: April 1, 2007**  
**Revision Date: February 1, 2007**  
**FLSA Status: Non-Exempt**

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### **General Description**

Performs grounds keeping and landscape maintenance duties. This is the working level in which incumbents are expected to have a good understanding of grounds keeping practices and procedures.

### **Examples of Duties**

- Provides care for campus grounds including mowing lawns, watering flowers and shrubbery, trimming trees and bushes, etc.
- Walks assigned area of campus, collecting and removing trash from campus grounds.
- Plants trees, flowers and bushes; rakes and bags leaves.
- Sprays lawn, shrubs, and trees with fertilizer, herbicides, and insecticides.
- Operates grounds keeping and maintenance equipment, such as lawn mower, trimmer, and pressure washers for cleaning of campus fountain, outdoor furniture and other campus areas.
- Performs maintenance on grounds keeping and/or landscaping equipment, such as lawn mower, spreader and snow removal equipment.
- Sharpens tools such as weed cutters, edging tools, and shears.
- Assists with plant set-ups in designated areas for special meetings and events.
- Assists in inclement weather duties such as clearing snow from sidewalks, parking lots, etc.
- Performs other related duties as assigned.

### **Knowledge, Skills and Abilities**

- Some knowledge of the proper care of plants, trees, shrubbery, and trees.
- Ability to lift up to 50 lbs. or more.
- Ability to follow oral/written instructions.
- Ability to operate hand tools and equipment used in grounds keeping such as lawn mower, weed-eater, shears, trimmers, etc.
- Ability to operate a motor vehicle.

### **Minimum GSU Hiring Standards**

High School Diploma or GED and one year grounds keeping experience. Criminal background investigation. Valid Georgia Driver's License. Landscaping experience, especially in large-scale landscaping, preferred.

*The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.*