



Job Specification

Job Title: Health Educator
BCAT Code: 486X AA
Pay Grade: G13

Effective Date: April 1, 2007
Revision Date: February 1, 2007
FLSA Status: Exempt

General Description

Develops and implements wellness programs for the university community which focus on risk reduction and prevention.

Examples of Duties

- Conducts need assessments in order to determine community needs.
- Establishes and conducts individual and group counseling programs in order to promote health.
- Develops outreach programs to educate the community on health related issues.
- Monitors budgets of wellness programs.
- Develops informational brochures and newsletters.
- Identifies funding sources and develops grant proposals for wellness programs.
- Delivers and analyzes health questionnaires to determine needed programs.
- Attends seminars and conferences on health education topics.
- Supervises student assistants and employees working for health awareness programs.
- Supervises student advocate programs.
- Assists departments and other units on campus in developing wellness programs and information.
- Performs other related duties as assigned.

Knowledge, Skills and Abilities

- Knowledge of preventative health principles.
- Knowledge of current research in health education.
- Effective oral and written communication skills.
- Ability to work with diverse populations.
- Ability to train others.
- Ability to analyze and interpret questionnaire results.

Minimum GSU Hiring Standards

Master's degree in Health Education or a related field and one year experience; or a combination of education and experience.

The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.