



Job Specification

Job Title: Health Facilities Supervisor
BCAT Code: 455X AN
Pay Grade: G15

Effective Date: April 1, 200707
Revision Date: February 1, 2007
FLSA Status: Exempt

General Description

Oversees the university's pool and recreational areas.

Examples of Duties

- Supervises operations of the Aquatics Center and Indian Creek pool.
- Monitors chemical balance and filtration systems of pools.
- Supervises and trains personnel assigned to recreational activities.
- Schedules recreational facilities activities.
- Manages recreational budgets.
- Develops activities programs such as swimming lessons, scuba lessons, etc.
- Markets and promotes recreational programs.
- Organizes swim meets, scuba trips and related activities.
- Develops policies and procedures for equipment usage, staff training, emergency protocol, etc.
- Performs other related duties as assigned.

Knowledge, Skills and Abilities

- Knowledge of CPR and First Aid.
- Knowledge of pool safety practices.
- Knowledge of aquatics gear.
- Knowledge of chemical usage and safety.
- Effective oral and written communication skills.
- Effective organizational skills.
- Effective time management skills.
- Ability to supervise and train others.

Minimum GSU Hiring Standards

Masters degree in Sports Administration or a related field and three years recreation management experience; or a combination of education and experience. Certified Pool Operator or Certified Sports Specialist certification may be preferred for some positions.

The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.