



Job Specification

Job Title: Laboratory Assistant
BCAT Code: 606X AC
Pay Grade: G05

Effective Date: April 1, 2007
Revision Date: February 1, 2007
FLSA Status: Non-Exempt

General Description

Assists the project director with the day-to-day activities of the laboratory.

Examples of Duties

- Processes specialized laboratory glassware and instruments.
- Maintains supply of inventory for the laboratory.
- Ensures sanitary conditions for glassware and instruments.
- Performs other related duties as assigned.

Knowledge, Skills and Abilities

- Knowledge of laboratory equipment.
- Knowledge of cleaning and sanitizing methods.
- Ability to pay attention to detail.
- Ability to follow simple written and oral instructions.

Minimum GSU Hiring Standards

High school diploma or GED and six months experience; or a combination of education and experience.

The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.