



Job Specification

Job Title: Network Planning Analyst, Associate
BCAT Code: 603X AV
Pay Grade: G15

Effective Date: April 1, 2007
Revision Date: February 1, 2007
FLSA Status: Non-Exempt

General Description

Provides routine entry-level support for the university's core network infrastructure. This also includes maintenance of the core network's hardware and software.

Examples of Duties

- Provides routine core network equipment support.
- Identifies and maintains internet protocol (IP) addresses.
- Provides customer service support to users of the core network.
- Documents maintenance conducted on equipment.
- Ensures the security of the core network.
- Assists in evaluating core network software and hardware.
- Performs other entry-level network analysis duties as assigned.

Knowledge, Skills, and Abilities

- Knowledge of data processing and core network principles, practices, and equipment.
- Knowledge of large integrated systems and event driven programming.
- Knowledge of Windows 2000 & XP, Banner, Spectrum, Unix, and an understanding of client/server computing, programming languages (COBOL, C, C++, Visual Basic, Pearle, Java, relational databases (Oracle), crystal, SQL/PL SQL, LANs, etc).
- Ability to multi-task and use independent judgment.
- Effective time management, customer service, analytical, and organizational skills.
- Effective oral and verbal communication with external and internal customers.

Minimum GSU Hiring Standards

Bachelor's degree and two years of experience; or a combination of education and experience.

The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.