



**Job Specification**

**Job Title: Network Planning Analyst, Lead**  
**BCAT Code: 464X AJ**  
**Pay Grade: G20**

**Effective Date: April 1, 2007**  
**Revision Date: February 1, 2007**  
**FLSA Status: Exempt**

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**General Description**

Provides complex and advanced level planning, design, and support for the university's core network infrastructure. This also includes management of the core network hardware, providing technical support, and training IT staff.

**Examples of Duties**

- Provides complex core network equipment support.
- Identifies and manages internet protocol (IP) addresses.
- Provides customer service support to users of the core network.
- Develops and evaluates complex technical documents used in maintenance of equipment.
- Ensures security of core network infrastructure using various technologies.
- Plans and evaluates network software and hardware.
- Designs and monitors complex networks.
- Trains and leads core network staff.
- Researches, designs, and creates core network policies.
- Performs other advanced level network analysis duties as assigned.

**Knowledge, Skills, and Abilities**

- Knowledge of data processing and core network principles, practices, and equipment.
- Knowledge of large integrated systems and event driven programming.
- Knowledge of Windows 2000 & XP, Banner, Spectrum, Unix, and an understanding of client/server computing, programming languages (COBOL, C, C++, Visual Basic, Pearle, Java, relational databases (Oracle), crystal, SQL/PL SQL, LANs, etc).
- Ability to multi-task, supervise, and use independent judgment.
- Effective time management, customer service, analytical, and organizational skills.
- Effective oral and verbal communication with external and internal customers.

**Minimum GSU Hiring Standards**

Bachelor's degree and four years of experience; or a combination of education and experience.

*The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.*