



**Job Specification**

**Job Title: Network Planning Manager**  
**BCAT Code: 464X AL**  
**Pay Grade: G22**

**Effective Date: April 1, 2007**  
**Revision Date: February 1, 2007**  
**FLSA Status: Exempt**

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**General Description**

Manages the planning, design, and support of the university's core network infrastructure. This also includes management of the network hardware, overseeing technical support, and training staff.

**Examples of Duties**

- Manages the core network's equipment support.
- Manages internet protocol (IP) addresses.
- Coordinates the customer service support to users of the core network.
- Develops and designs technical documents used in maintenance of equipment and logs in completed user requests.
- Evaluates and ensures the security of the core network using various technologies.
- Manages the planning and evaluation of the core network's software and hardware.
- Designs and monitors core networks infrastructure.
- Trains and supervises core network staff.
- Develops, designs, and creates core network's policies.
- Performs other network analysis management duties as assigned.

**Knowledge, Skills, and Abilities**

- Knowledge of data processing and core network principles, practices, and equipment.
- Knowledge of large integrated systems and event driven programming.
- Knowledge of Windows 2000 & XP, Banner, Spectrum, Unix, and an understanding of client/server computing, programming languages (COBOL, C, C++, Visual Basic, Pearle, Java, relational databases (Oracle), crystal, SQL/PL SQL, LANs, etc).
- Ability to multi-task, supervise, and use independent judgment.
- Effective time management, customer service, analytical, and organizational skills.
- Effective oral and verbal communication with external and internal customers.

**Minimum GSU Hiring Standards**

Bachelor's degree and five years of experience; or a combination of education and experience.

*The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.*