



**Job Specification**

**Job Title: Parking and Transportation System Administration**  
**BCAT Code: 461X BG**  
**Pay Grade: G18**

**Effective Date: April 1, 2007**  
**Revision Date: February 1, 2007**  
**FLSA Status: Exempt**

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**General Description**

This position will be responsible for development and support of information systems for parking and other areas of Auxiliary Services.

**Examples of Duties**

- Develops and supports Power Park parking information system.
- Develops and supports SCAN parking access system.
- Performs ad hoc reporting from all parking systems.
- Provides end user (client) support for Power Park and SCAN users.
- Provides systems analysis/design.
- Provides testing and validation/software operations.
- Provide installation/configuration/enhancements.
- Provide maintenance/monitoring.
- Develops and integrates e-commerce and related Auxiliary Service functions.
- Develops web-based parking applications.
- May train others in the use of the system.
- Performs other related duties as assigned.

**Knowledge, Skills and Abilities**

- Knowledge of proper security administration.
- Ability to visually design/graphic layout.
- Ability to problem solve/troubleshoot.
- Ability to supervise and train others.

**Minimum GSU Hiring Standards**

Bachelor's degree and three years of related experience; or a combination of education and experience.

*The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.*