



Job Specification

Job Title: Research Technician II
BCAT Code: 605X AE
Pay Grade: G10

Effective Date: April 1, 2007
Revision Date: February 1, 2007
FLSA Status: Non-Exempt

General Description

Performs technical work that provides support for research projects. Work is performed under general supervision, and requires working knowledge of the assigned area.

Examples of Duties

- Performs research experiments.
- Collects, analyzes and summarizes research data.
- Assists in training lower level employees.
- Schedules appointment and interview times.
- Conducts interviews and surveys.
- Maintains computer database of research results.
- Conducts library research; prepares bibliographic materials.
- Sets up laboratory or other research areas.
- Assists in conducting complex experiments.
- Cleans research areas.
- Orders needed supplies.
- Performs other related duties as assigned.

Knowledge, Skills and Abilities

- Knowledge of assigned research area.
- Effective oral and written communication skills.
- Effective time management skills.
- Effective organizational skills.
- Ability to supervise others.

Minimum GSU Hiring Standards

Bachelor's degree and two years research experience; or a high school diploma and GED and six years research experience; or a combination of education and experience.

The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.