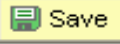


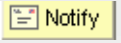
Detailed information for this process can be viewed on pages 9-15 in the ePAF Manual

INITIATOR

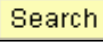


Create ePAF


Click  Save
Read
Federal Warning

Email Reviewer or Final Review using  Notify button

Click
[Lookup Recipient](#)

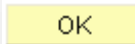
Recipient Box:
Type last name
Click  Search

Results box:
select
To, Cc, or Bc

Click
 Add to Recipient List

Click
 OK

Type subject in the subject box
and/or a message
in the message box

Click
 OK

ePAF Status:
Pending Approval

ePAF
Initiator
Process
Completed