

Georgia State University

Pay Frequency Change Town Hall Meeting

April 3, 2008



Why is the Change Being Made?

- Efficiency
- Error Reduction
- Timeliness
- Conformity



Change in Pay Frequency

Finance & Administration is working to make this transition as smooth and painless as possible for all involved.





Change in Pay Frequency

■ Communication Strategy

- Frequently Asked Questions
- Reminders in EasyView Email
- Reminders on EasyView Statements
- Article in the Villager
- Open Forums/Town Hall Meetings
- Personalized Letters to Employees
- Posters
- Website
- Postcards






Change in Pay Frequency

■ Education Strategy


- Financial Workshops
 - Partner with the President of the GSU Credit Union to Develop Financial Workshops
- GSU Credit Union will Develop a Booklet containing valuable Financial Information and Frequency Asked Questions with applicable Answers
- Sponsor Financial Workshops
 - January 16, 22, 24, 29
 - March 13, 20*
 - April 1, 3, 8*, 10, 17
 - May 6, 8, 20, 22
 - June 3, 10^, 17, 19

*Sponsored by Faculty & Staff Assistance – Spring 2008 Course Catalogue
^Starts at 3 p.m.

Initial Pay Period – Non-Exempt Employees



June-08						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						28
29	30					



July-08						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19



Change in Pay Frequency

■ Non-Exempt Pay Dates

- July 18 (72 hours – July 1 – 11)
- August 1, 15, 29 (Deductions all 3 pay periods)
- September 12, 26
- October 10, 24
- November 7, 21
- December 5, 19

Change in Pay Frequency

■ Exempt Pay Dates

- July 31
- August 29
- September 30
- October 31
- November 28
- December 31





Questions & Answers



Thanks for Attending!!!!!!!

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