

**IALLT 2009**  
**Georgia State University**  
**Exhibitor Information**

**IALLT 2009 Conference Web site:**

<http://www2.gsu.edu/iallt2009>

**Map and Driving Directions to Georgia State University:**

<http://www.gsu.edu/map.html>

**Exhibit Hall Location:**

University Student Center - State Ballroom  
44 Courtland St SE  
Atlanta, GA 30303

Check in at the IALLT Registration Desk located in the lobby of the Student Center.

Exhibit set-up is scheduled to take place Wednesday, May 27: 12 PM - 4 PM

Exhibit tear-down is Saturday, May 30: 12 PM - 4 PM

**Exhibit Hall Hours:**

Thursday, May 28: 8 AM - 4 PM

Friday, May 29: 8 AM - 4 PM

Saturday, May 30: 8 AM - 12 PM

If desired, exhibitors may enter 30 minutes before the Hall opens each day.

**Before the Conference:**

To ship exhibit materials to the conference, please use the following address:

IALLT  
c/o Department of Modern and Classical Languages  
38 Peachtree Center Avenue  
Suite 841  
Atlanta, GA 30302

Delivery contact: Deb Loden 404-413-5980

Please have your company name clearly indicated in the return address so we may deliver the items to the correct booth.

**During Set-Up Hours:**

If you are bringing your booth items with you, there is a loading dock that you may use during set-up and tear-down. It is accessible via Piedmont Avenue, coming from Decatur Street, but keep in mind that the space is also used by the GSU Law School, Bookstore and Catering. Unattended vehicles will be towed. **Please call 334-844-6381 or 334-444-6565 when you arrive at the loading dock and someone will direct you to the State Ballroom.**

**Parking: \$6.00 per day**

On Wednesday, Thursday, and Friday, campus visitor parking will be available in the **M Parking Deck** directly across from the Student Center on Gilmer Street. On Saturday, visitors may only park in the **G Deck** and must enter through the Collins Street entrance where there will be an attendant.

A shuttle will be available between the Residence Inn conference hotel on Peachtree Street NW and the Student Center.

**During the Conference:**

Please be aware that all meals and snacks will take place in the same room as the Exhibit Hall in order to maximize your contact time with conference attendees. Because other events will also take place in this room after the Exhibit Hall closes, we will provide drapes to cover your displays, ropes to restrict access, and security personnel.

You are welcome to join conference attendees for breakfasts, morning breaks, and afternoon refreshments on Thursday and Friday. Breakfast and the morning break are included on Saturday.

**Registration Desk Hours:**

Tuesday, May 26: 7:30 AM – 5 PM

Wednesday, May 27: 7:30 AM – 5 PM

Thursday, May 28: 8 AM - 5 PM

Friday, May 29: 8 AM - 5 PM

Saturday, May 30: 8 AM - 3 PM

If you have any questions or concerns during the conference, please contact the Exhibitor Liaison or the Registration Desk.

**After the Conference:**

If you need to ship materials or equipment after the conference, please leave your boxes in your booth, packed and ready for pick-up with a pre-paid label or corporate charge information. You should arrange for a Monday pick-up from:

Department of Modern and Classical Languages  
38 Peachtree Center Avenue  
Suite 841  
Atlanta, GA 30302