

Motion to Revise the Military Withdrawal Policy

Motion:

Effective Immediately

Section 1332.45 is revised as follows:

Additions

A student who is on active duty or is a military reservist (including members of the National Guard *and United States Army Reserve*) may withdraw from the University if called for active duty or reassignment. The student must officially withdraw and submit Official Orders to Active Duty to the Enrollment Services Center, 227 Sparks Hall. The student is not eligible for a military withdrawal in any course in which the student has completed the course requirements (for example, taking the final exam or submitting the final paper). *A student is also not eligible to apply for military withdrawal after grades have been posted.* Elective fees are to be prorated according to the date on which the student officially withdraws. Students who withdraw and receive a full tuition refund will receive a grade of "WM" (military withdrawal) for all courses from which the student has withdrawn.

Rationale:

Questions have come up regarding the US Army Reserve. The intent of the original policy was to cover the Reserve but it is best to state this explicitly.

There have been problems with students not completing the course requirements, leaving courses without informing anyone at the University, and then after grades have posted requesting a withdrawal. In some exceptional cases like this, a withdrawal may be appropriate but those exceptional cases should be handled through the hardship withdrawal process.

The subcommittee that develop this policy included Major Paige McCormick, the head of Georgia State's ROTC program.