Neurosciences Proposal Committee
Meeting of December 5, 2007

DRAFT Agenda
This is the draft agenda proposed by the co-chairs of the committee.

   Reminder that minutes and agendas are being posted at http://www2.gsu.edu/~wwwphl/dixiechicks/home.html

2. Review of timeline. The Dean has asked the co-chairs to submit the proposal by Jan 15.

3. Consideration and vote on the following motion (moved by Don Edwards, seconded by George Rainbolt):
The committee’s function will be like that of an appellate court that conducts a complete and thorough review of the entire issue before it, including the analysis and decision of the lower court. Consistent with this, the committee will consider all options, including the suggestions of the Task Force Report. The committee’s consideration of these options will keep in mind that a large majority of those attending the retreat voted in favor of option c, a "souped-up" institute.

4. Consideration and vote of the following motion (moved by Tim Bartness, seconded by Don Edwards, George Rainbolt and Aras Petrulis):
   We will poll the neuroscience populous using Survey Monkey thing and list, in general, the categories that have been discussed: 1) an Institute, functioning as a 'department' with an identified set of core members, with associate and affiliates, 2) an Institute functioning as an umbrella organization without such independent status, 3) an Institute with a small number of core members not unlike my understanding of the Women's Studies Center/Institute with the other members remaining in their current departments, or 4) the status quo with a Ph.D. in Neuroscience that is granted through the various departments not unlike what is being done at UGA for their Neuroscience program.

   (Tim has no quibble with considerable refinement of his descriptions of these options. George recommends that we consider revising them in light of 5 below.)

5. Presentation of data collected
   a. Previous institute proposals.
   b. BOR and College institute creation rules.
   c. Institutes, Centers, Departments, and Schools at other places.

6. Big Picture Discussion
   Pros and cons of four broad options
   a. B&B Program, status quo
   b. “Umbrella” Institute, i.e., only one or two core faculty, no lab space assigned to Institute
   c. “Souped-Up” Institute, i.e., more core faculty, lab space assigned to institute.
   d. Department
7. Potential Name for New Structure
   Preparation for a survey monkey survey.
   a. List of possible names
Neurosciences Proposal Committee
Meeting of November 26, 2007

Draft Minutes

1. Schedule of Meetings

a. We will meet Dec 5th and Dec 12th at 10:30am. On Dec 19th, we will meet at 10 am at 34 Peachtree in room 1151 (if available) or 1123

b. The meeting previously scheduled for Friday Nov. 30th has been cancelled.

c. Laura will request that Tara send out a reminder for people to select their proposal committee reps.

2. Information to Collect

a. Previous institute proposals, George will collect these

b. BOR and College institute creation rules, George will collect these

c. Timeline for proposal development and completion based on meeting schedules of A&S groups.
   i. Step 1: Proposal is presented to the Dean
   ii. Step 2: Proposal is presented to the A&S Chairs Council weekly Weds. meeting; target early Feb. David reminded the committee that a public hearing must also occur.
   iii. Step 3: Proposal is presented to the A&S Exec Com meeting; target date is Mar 31.
   iv. Step 4: Proposal is presented to the A&S Fac; target date is Apr 14.

d. Institutes, Centers, and Departments at other places
   i. Areas assigned regionally, those looking will be sure to include our BOR/University peer and aspirational institutions as well as the Biology peer and aspirational institutions.
      Aras: New England including MA
      Laura: West coast including AZ and HI
      Kim: Great Lake states, plus NY and Ohio
      Tim: Midwest including KS, NE, and MO
      Don: Southeast (east of LA and including FL)
      Raj: Mountain States including MT and ID
      David: LA over to AZ + NV, AK
   ii. Will collect at least: name, organization (e.g., how faculty are part of the institution), degrees granted. Laura will send out at template by Weds. 11/28.
   iii. Search for institutes, centers, departments, schools, etc.
   iv. Information due on 12/5 to be presented to committee.

3. Process Issues
a. Agendas will be posted in advance

b. Minutes
   i. will be reviewed by George and Laura and then sent out to the committee for review.
   ii. Once complete they will be posted on the committee web page.
   iii. Discussion on if names should be associated with votes. It was discussed that votes can be listed as tallies on webpage but info will be collected with names associated with votes, but this is not a final decision.
   iv. We discussed whether or not to distribute the minutes from Nov. 20th meetings. We agreed that Don will write up Tara’s notes as minutes. We will make them available on request.

4. Big Picture Discussion

a. This will occur after we collect information on other Neuroscience Programs

b. Four Broad Options
   i. B&B Program, status quo
   ii. “Umbrella” Institute, i.e., only one or two core faculty, no lab space assigned to Institute
   iii. “Souped-Up” Institute, i.e., more core faculty, lab space assigned to institute.
   iv. Department

c. George asked if anyone had other options to add besides the ones listed above but none were suggested.

d. Will use Survey Monkey to collect information and suggestions

5. Potential Name for New Structure

   a. Names of other programs will be checked.
   i. Do we want to be “one of many” or develop a more distinguishable name?
   ii. Survey Monkey will be used to collect information on name suggestions from B&B faculty.
   iii. Laura will send out a quick “introductory” survey for Survey Monkey