The minutes of July 10 were approved as distributed.

Dr. Patton commended all contributors to the record enrollment for fall semester. He noted the upward trends in quality of students, and Panther Roundtable participants indicating Georgia State was their first choice.

Dr. Patton announced the resignation of Dr. McGinnis who had accepted a similar position at Auburn. Dr. Patton thanked Dr. McGinnis for his very successful leadership of the development vice presidential area. Dr. Patton announced Ms. Peterman would be the acting vice president for development, and Dr. Marshall would be the acting president of the GSU Foundation.

Dr. Patton commented on September 11 observances on campus and on a message received from Azerbaijan where students in a Georgia State program expressed their condolences and support.

**IT Security Policies**

Dr. Henry invited discussion of three information technology (IT) security policies. Mr. Christenberry introduced Ms. Clark, Mr. Jones, and Mr. Paraska.

Ms. Clark used a PowerPoint presentation to review 15 actual attacks on Georgia State IT security and the damaging headlines these attacks might have spawned. Mr. Paraska commented that Georgia Tech had also experienced such problems. He singled out use of “weak” passwords as the primary shortcoming leading to system intrusions. He also cautioned against sharing of passwords for administrative-level system accounts. He estimated 15 hours of diverted staff time required for remedying each intrusion.

Mr. Christenberry summarized the proposed “Anti-Virus Software Policy” as requiring regularly updated anti-virus software on all computers connected physically or remotely to the Georgia State network by October 1, 2002, with deans and vice presidents responsible for compliance within their respective units. He noted Norton Anti-Virus software is available for download under the university site license, for faculty, staff and students.

Mr. Christenberry stated the Senate Committee on Information Systems and Technology, the Deans’ Group and the President’s Cabinet had discussed and endorsed this policy. Dr. Huss asked if unit IT directors had been consulted. Mr. Paraska replied that unit IT representatives had received the policy for their feedback.

Mr. Christenberry pointed out the proposal was policy rather than procedures, and that units would implement in different ways suited to their size, expertise, etc. Mr. Paraska mentioned availability of software to track compliance.

Dr. Griffith commented that the College of Law had worked closely with Ms. Clark in correcting a serious problem with hackers, and had had no attacks thereafter. Dr. Griffith questioned holding deans responsible for violations since the college was dependent on ISAT for expertise in dealing with these matters. Dr. Henry replied that administrators are responsible for compliance of their units with all university policies. He reiterated the importance of installing and maintaining up-to-date anti-virus software.

Dr. Griffith again pointed out the lack of expertise in the college on such technical issues. She noted the one person in the college able to install security software patches was on vacation when the attack occurred. She questioned how so many laptops could be tracked.

Mr. Christenberry responded that the intention was not to shift responsibility but to obtain buy-in from all units. He emphasized the need for staff to report IT security incidents rather than fear stigmatization for doing so.

Ms. Hurt questioned wording in effect to control student-owned computers connected to the network. Mr. Christenberry
answered that the primary targets were university-owned computers. Dr. Adamson suggested the ambiguity of the language could be a positive.

Dr. Colarusso recommended a statement that students not complying with IT security policies would lose access. Mr. Christenberry indicated existing policies covered such non-compliance, and many were in fact blocked. Dr. Griffith urged training for students.

Ms. Johnston made a motion to adopt the anti-virus software policy. Dr. Colarusso seconded the motion. The motion passed.

Mr. Christenberry introduced the “Internet Services Registration Policy” which would only affect those hosting web or FTP servers and would require registration to show who is responsible for their operation. He pointed out unregistered hosts would be shut down.

Dr. Colarusso made a motion to adopt the internet services registration policy. Dr. Marshall seconded the motion. The motion passed.

Mr. Christenberry presented the “Sensitive Information Protection Policy” to complement the existing data stewardship policy. Dr. Colarusso made a motion to adopt this policy. Dr. Huss seconded the motion. The motion passed.

Civility Initiative

Dr. Henry announced a civility initiative would be launched shortly to address a growing number of supervisor-supervisee situations involving faculty-staff, staff-staff and faculty-faculty. He indicated the Ombuds Office had identified consultants in this area.

Enrollment and Budget

Dr. Henry stated enrollments were up in all sectors. He cautioned the number of paid credit hours was still not determined nor the costs for faculty offices in 34 Peachtree and the Lofts. He added that the Board of Regents was ratifying the additional 2% cut (total 3%) for FY2003.

Dr. Fritz reviewed fall semester enrollment numbers including 27,380 headcount and 297,670 credit hours. He pointed to continuing improvement in the quality of the new freshmen enrolled. He projected a fiscal year increase of approximately 63,000 credit hours based on actuals for summer and fall and estimates for spring. Dr. Henry added that diversity was maintained.

Dr. Huss suggested the time had arrived to consider a “best class” approach rather than accepting anyone over the specified Freshman Index. He noted the positive effect this approach would have in the marketplace. Dr. Fritz responded that there would be one more year to impose the Board of Regents Freshman Index in full and then would be the time to make adjustments. He pointed out 434 students enrolled this fall semester were below the threshold.

Dr. Patton commented on reactions at Rotary Club meetings he had attended to the realization that applicants to Georgia State can be rejected. He supported reinforcing this message by adhering to published deadlines and priorities for admission. Dr. Fritz reiterated that the best students apply early, and imposing the deadlines results in improved quality of the freshman class.

University Career Services

Dr. Scott presented a request to change the name of Career and Job Search Services to University Career Services. She observed this was the commonly use name at other institutions and would distinguish the office from career offices in the colleges. Dr. Scott made a motion to make the name change. Ms. Hurt seconded the motion. The motion passed.

Announcements

Dr. Patton introduced Dr. Taylor, an ACE Fellow from Ohio University.
Dr. Lewis urged cooperation with the media. Ms. Hines outlined a new service to offer voice-over-web interviews for radio stations. She also announced workshops on media relations.

Dr. Griffith invited Administrative Council members to attend the College of Law 20th anniversary party on the Urban Life Plaza.

Dr. McGinnis commented on positive feedback from major donor prospects for the science teaching lab project. He reported briefly on efforts to secure the Beaudry Ford property for student housing.