ADMINISTRATIVE COUNCIL
Minutes of
February 6, 2008

Attendees: Lauren Adamson, Jim Alm, Doug Covey, Dean Dabney, Dabney Dixon, Irene Duhaime, Jim Flowers, Bill Fritz, Ron Henry, Kerry Heyward, Charlene Hurt, Steve Kaminshine, Susan Kelley, Nancy Kropf, Amy Lederberg, Tom Lewis, Mary McElroy, Ephraim McLean, Mike Metzler, Carl Patton, Nancy Peterman, Jerry Rackliffe, Mike Raderstorf, Sterling Roth, Connie Sampson, Robert Sattelmeyer, Edgar Torbert, Deborah Whitley, Shelly Williams

Minutes of November 7 were approved.

President’s remarks

Dr. Patton commented on on-going visits with state legislators and contacts in Washington, DC. He announced the Presidential Search Committee had held its first meeting on February 5.

Emergency management policy

Dr. Henry introduced Mr. Raderstorf, in the new position of Director of Emergency Management. Mr. Raderstorf outlined start-up considerations, strategies, etc. for campus emergency management and presented for approval by the Administrative Council the proposed emergency management policy document incorporating these points. Dr. Henry noted the Emergency Management Group, as described in the document, had thoroughly reviewed and endorsed the proposed policy.

Dr. Alm asked about using the flat panel televisions in the hallways of campus buildings for communicating information about emergencies. Mr. Raderstorf replied that use of such televisions would be discussed at a meeting with a vendor hosted by IS&T on February 11.

Mr. Roth asked if the emergency management policy would address the findings by the Board of Regents auditors relative to Homeland Security compliance. Dr. Henry responded this was the case.

Dr. Henry made a motion to approve the emergency management policy as presented. Dr. Rackliffe seconded the motion. The motion passed.

National Center on Grandparents Raising Grandchildren

Dr. Kelley presented the proposal for the National Center on Grandparents Raising Grandchildren, the predecessor of which is already well known across the campus through the annual holiday gift campaign. Dr. Whitley indicated the proposed center would formalize what is already going on with identifying issues, doing research, supporting policy development, etc. Dr. Kropf noted the advantage of having a faculty member (Dr. Whitley) as director of the proposed center and her own research interests in this area.

Dr. Henry made a motion to approve the establishment of the National Center on Grandparents Raising Grandchildren. Dr. Alm seconded the motion. The motion passed.

Center for Research in Information Systems (CRIS)

Dr. Duhaime presented the proposal for the Center for Research in Information Systems (CRIS), which will deal with the role of information systems in many different respects. She noted that the center had been recommended by the external review team for the Department of Computer Information Systems. She added that the center would be self-sustaining through grants from government and industry.

Dr. Duhaime made a motion to approve the Center for Research in Information Systems. Ms. Hurt seconded the motion. The motion passed.

Center for Ethics and Corporate Responsibility
Dr. Henry reported the questions raised at the previous meeting about changing the name of the Southern Institute for Business and Professional Ethics to the Center for Ethics and Corporate Responsibility had been answered satisfactorily to all parties in follow-up conversations between the existing Jean Beer Blumenfeld Center for Ethics in the College of Arts and Sciences and the Southern Institute. Dr. Adamson confirmed these conversations had been very productive.

Dr. Adamson made a motion to approve the name change as proposed. Dr. Henry seconded the motion. The motion passed.

**Updates**

Dr. Henry reported no news had been received about the FY2009 budget. He added that a meeting of chief academic officers and chief business officers would be held on February 8 to talk about the approach to allocating $81M in workload dollars among individual institutions and system strategic initiatives. He noted that FACP had already begun discussions about strategies for allocating new funds, including $1M for salary compression and $1M for increasing graduate student stipends.

Dr. Henry reported spring semester 2008 enrollments of 26.1K students and 308.5K credit hours. Dr. Fritz noted average credit hour loads continued to increase, which would have some impact on paid credit hours as more students possibly exceeded the tuition plateau. He indicated prospects for reaching the goal of 2,800 new freshmen for fall semester 2008 were good on the basis of the number of applications at the 25% and 50% days of the admissions season.

Dr. Henry reported on development by NASULGC of “College Portrait: Voluntary System of Accountability”. He highlighted the use of the National Student Clearinghouse to track graduation rates of students, who transfer elsewhere, in determining overall four and six-year graduation rates. He pointed to an example of a graduation rate of 46% for graduation from Georgia State only converting to 70% for graduation from any institution in the Clearinghouse. Dr. Adamson commented it would also be helpful to have data about students who start elsewhere and graduate from Georgia State. Dr. Kaminshine asked about use of such information in the *US News & World Report* ratings of universities. Dr. Patton responded that elite private universities would oppose any change, which lessened their competitive advantage.

Mr. Lewis reported on efforts by him and Mr. Flowers with the state legislature. He noted it was too early to tell how the budget would emerge, but that the additional Alpharetta Center building was recommended by the Governor and one of very few capital projects so recommended. He added that the Governor had recommended a 2.5% average merit raise for faculty and staff, which was less than the 4% requested by the Board of Regents.

Dr. Adamson asked about the possibility of moving the effective date of raises to the start date of contracts in order to avoid the situation of new hires having to wait 18 months for their first raise. Dr. Patton replied that a change of this kind was highly unlikely and would require a balancing reduction as the size of the state budget pie was fixed.

**Announcements**

Dr. Lederberg announced the Georgia State Undergraduate Research Conference on March 14 in the Student Center.

Ms. Hurt announced the opening of Saxbys Coffee in University Library North.

Dr. Kaminshine announced the Henry J. Miller Lecture by Sandra Day O’Connor on March 11.

Dr. Adamson announced the Kopleff Recital Hall Encore Celebration on February 17, and a lecture by Rick Lowe on February 20 in connection with the Ernest G. Welch School of Art and Design Gallery exhibit, “ReConstructing Atlanta”.

Ms. McElroy announced free faculty and staff tickets for the Georgia State versus Virginia Commonwealth men’s basketball game on February 6.