Minutes of January 20, 2010 were approved as distributed.

Affirmative Action Plan

Ms. Butler and Ms. Forts presented the Affirmative Action Plan update, including workforce changes in the last year, workforce trends over the last 6 years, identified key issues and AAO/EEO initiatives. Ms. Forts pointed out the statistics for the last 2 years included part-time employees as well as full-time employees. Ms. Forts listed key issues as: (1) increasing representation by race and ethnicity of tenure track faculty, (2) increasing representation by race and ethnicity in Executive Leadership category, (3) increasing representation of Hispanics, and (4) increasing representation of women managers in Service/Maintenance and Safety categories.

Dr. Becker asked about the choice of reference statistics for institutional comparisons. Ms. Forts replied USDOE statistics were used. Dr. Becker asked if the comparisons were narrowed to research universities. Ms. Forts responded the comparisons were for specific job titles, but across all kinds of institutions. She added that benchmarks with respect to Georgia Tech and the University of Georgia were regularly updated.

Dr. Renick asked about conformity with federal guidelines regarding reporting Hispanics as white, African-American, etc. Ms. Forts replied data collected at time of hiring now follows the federal guidelines for sub-reporting of Hispanics by race.

Dr. Alberto asked for clarification of the response to the question raised by Dr. Becker concerning reference statistics, in particular whether the data could be cut to research universities or by state. Ms. Butler replied the comparisons reflected all institutions contracting with the federal government. Ms. Forts added that faculty-related comparisons were for 4-year institutions only. Dr. Palm requested the same comparisons for Carnegie High Research institutions only. Dr. Becker commented Georgia State would look very strong for the Carnegie High Research institutions in this regard. He added that the pools for recruitment for research universities were very different from those for other kinds of institutions and that general census data were irrelevant.

Dr. Kamphine commented that the crux of the matter was how the institution stacks up against the availability data rather than how we compare with other institutions. He added hiring in a non-discriminatory manner was reflected in utilization versus availability comparisons.

Dr. Becker asked for clarification regarding the initiative addressing adverse impact. Ms. Butler replied there would be analysis of various personnel-related actions by race and gender with respect to hiring, promotions, terminations, etc.

Legislative update

Mr. Flowers reported March 2010 revenues were slightly up relative to March 2009 breaking the string of months with revenues down. He cautioned that the March results did not arrest concern in the legislature about revenues and that the legislature was still faced with hard decisions about the FY2010 and FY2011 budgets. He added that the possibility of additional cuts up to 3% in FY2010 continued in spite of the March report. Mr. Flowers projected April 23, 2010 as the end of session date.

Dr. Becker noted one legislator had characterized the situation as knowing the problem, but not liking any of the solutions being discussed for fear of any corrective action being perceived as a tax hike. Mr. Flowers commented that there were a few minimalists who wanted to scale down state government in an extreme way, but for the most part the legislative leadership realized the revenue model has to be fixed. Mr. Flowers added it was unlikely the fix would occur
Mr. Flowers noted two bills of particular interest to the University System, the carryforward bill that would extend for two years carryforward of certain kinds of funds and up to 3% of tuition revenues from year to year and the gun bill. Mr. Flowers pointed out the proposed ring around campus property in the gun bill would make driving with a hunting gun in the vehicle through campus or even on the connector a felony.

**Petit Science Center**

Dr. Morris reported the Petit Science Center would be turned over to Georgia State the last week of April, and move-in of faculty and staff would proceed the next two months. Dr. Morris noted on-going concerns about pedestrian safety along the block of Piedmont Avenue between the MARTA station and the intersection with Decatur Street. He announced approval of a traffic light at the MARTA station to enable safe crossing of Decatur Street in that area. Dr. Morris also noted the acknowledged the efforts of Mr. Lewis to secure funding for buildout of the 7th floor.

Dr. Kaminshine asked about plans for exterior signage on the building. Dr. Morris replied that the building had good visibility only on Decatur Street so the signage would be at street level on that street. He added that extensive and expensive signage was not planned because of the lack of visibility from the connector and other major thoroughfares. Ms. Hines indicated campus maps would be updated to show the building completed.

Dr. Adamson expressed concern about pedestrian safety and urged police be on the site to assist in slowing vehicular traffic and crossing safety. Dr. Morris noted police presence during construction was supposed to be provided by the contractors, but there had been numerous instances of police not performing these duties. He added that the contractors were called about this issue regularly. Dr. Adamson commented that pedestrian safety campus-wide was a concern, in particular with people using cell phones while crossing streets and not paying attention to approaching traffic.

**Enterprise risk management**

Dr. Becker announced the Board of Regents had conducted enterprise risk management assessments at Armstrong State and Columbus State as pilot studies with Georgia Tech and Georgia State to be in the next group for assessments. He announced John Fuchko, the Chief Audit Officer/Associate Vice Chancellor for Internal Auditing, would attend the next Administrative Council meeting to brief the Council on enterprise risk management.

**Announcements**

Dr. Palm announced the retirement of Dr. Sattelmeyer, Director of University Honors Programs, as of July 1, 2010, and the beginning of a national search for his successor with Dr. Adamson serving as chair of the search committee. Dr. Palm thanked Dr. Sattelmeyer for his exemplary service, to the applause of the Administrative Council.

Dr. Palm announced the 2nd Century Initiative decisions would be delivered April 7, 2010, to all those submitting proposals. She pointed out only 8 of 55 proposals were funded, but this was just the first of five years of awards. She expressed hope those not receiving funding would use the feedback to better their chances for funding in subsequent rounds. Dr. Becker added his appreciation for the strong set of proposals overall and reiterated this round of funding was only the beginning.

Dr. Becker announced Ms. Amari as the new president of the Staff Council, and the election of John Dutton as President of the Student Government Association (SGA), with both joining the membership of the 2010-2011 Administrative Council. Dr. Becker noted the strong leadership by Mr. Abt and others in the SGA had resulted in development of on-going experienced and committed group of student leaders. Dr. Becker added that Mr. Dutton would be entering the College of Law as a first-year student in Fall 2010.

Dr. Becker announced the speaker for the Spring 2010 commencement will be the international journalist, Christiane Armanpour.

Dr. Becker reported on the latest meeting of USG presidents with Chancellor Davis including discussion of FBI
notifications of abuses of computing resources. Dr. Becker commented that Georgia State had been generally successful in thwarting attacks on our computer systems. Mr. Albert added that the daily attacks on Georgia State systems numbered in the ten thousands. Dr. Becker pointed out that much of the FBI reported activity concerned attacks through individual email accounts.

Mr. Albert announced plans to transition away from GroupWise to Microsoft Exchange email. Mr. Albert indicated the new campus email would be a cloud service utilizing off-campus storage and servers with an implementation target date of December 2010. Dr. Becker noted it took three years to implement this system at the University of South Carolina because of the time required to go to each computer on campus to transfer archived email files. Dr. Morris asked if there would be a local archive reader that could be used to access archived emails. Mr. Albert replied that the archived files would be converted to text files. He added this migration was the biggest issue of implementation of the new system. Dr. Adamson commented on the importance of preserving archived emails in case of law suits, etc. Dr. Morris asked if the new system would work well with iPhone and Blackberry smartphones. Mr. Albert answered the new system would work far better than GroupWise in this regard. Mr. Roth asked about the operating system for the new email system. Mr. Albert replied that the new email would have an Internet browser interface.

Dr. Becker noted interest in the State Senate toward establishing a need-based component of the HOPE Scholarship program. He pointed to increases in tuition as the impetus for this interest. He predicted a change would not occur in this legislative session.

Dr. Becker reported the Board of Regents had granted Georgia State exemption from the Regents' Exam on the strength of the proposal prepared by Dr. Renick. Dr. Becker added that Regent Potts had commended Georgia State for its proposal as a model for the entire system. Dr. Becker noted the Georgia State Retention-Progression-Graduation (RPG) presentation by Dr. Renick was also well received by the Board of Regents and rated the best.

Dr. Becker commented on transportation issues impacting Georgia State. He noted GRTA buses would not use Gilmer Street as originally proposed by GDOT, but instead would use Courtland Street and Piedmont Avenue. Dr. Becker added GDOT continues to plan a multimodal transit station west of Five Points in the vicinity of the AJC Building that will help address some of the environmental issues around the Five Points MARTA Station. He cited 2017 as a target date for completion of this project.

Dr. Rackliffe reported construction of Greek housing adjacent to the Freshman Residence Hall will be completed for occupancy by approximately 140 students this fall.

Dr. Becker pointed out the success of the Georgia State Model UN in spite of especially challenging assignments of representing Iran and the Sudan. He noted Georgia State had swept the top awards for the fifth consecutive year. He also commended the Robinson College of Business finance competition team for finishing second in the nation in spite of having a mixture of undergraduates and MBA students competing against all MBA opponents.

Ms. Hines announced April 13, 2010, for the annual employee service recognition ceremony including the presentation of Sparks and community service awards.

Ms. Hines announced April 22, 2010, for the State of the University Address.

Ms. Hines announced May 3, 2010, for the celebration of faculty excellence event.

Ms. Levick announced April 10, 2010, for the spring football scrimmage at the Georgia Dome.

Dr. Duhaime announced the Robinson College of Business Hall of Fame inductions of Rick Smith of Equifax and Dennis Lockhart of the Atlanta Federal Reserve Bank.

Dr. Adamson pointed out the Model UN team had competed very successfully in an impressive field of 189 universities. She added that the Model Arab League team had likewise dominated their national competition. Dr. Adamson announced the College of Arts & Sciences would salute its outstanding alumni on April 20, 2010.

Dr. Alberto reported the Strategic Planning Committee was holding 15 forums on 5 key strategic planning topics for faculty, staff and student input.
Dr. Kamphaus announced the College of Education had been hailed in the teacher education report of the University System of Georgia for producing 261 minority teachers last year. He added that this accomplishment ranked 12th nationally.

Ms. Hines announced the branding and marketing research contract would be awarded shortly.

Dr. Becker reported admissions for Fall Semester 2010 were looking strong in numbers and quality. Dr. Renick stated the number of accepted applications as 5,600 with SAT scores up approximately 20 points. He added that transfer applications were down as seen nationally due to the economy.