SENATE COMMITTEE ON ADMISSIONS AND STANDARDS
August 31, 2004 Meeting

Present: Carolyn Alexander, Janet Burns, Paul Farnham, Jean Miller, George Rainbolt, Matthew Sugarman, Mary Zeigler
Brenda Blackwell, Joan Carson, Bill Fritz, Mike Moore, Timothy Renick, German Torres
Dave Bledsoe, David Cheshier, Gerald Gay, Siva Nathan, Hazel Scott, Diane Weber
Greg Brack, Carol Cohen, Patricia Ketsche, Cherise Peters, Rebecca Stout, Tim Woltering

Absent: Becky Cain, Johannes Hattingh, Edward Miles
Harry Dangel, Jan Hudgins, Corneil Stephens
Nick Demos, Colleen Joyce, Sara Weigle
Sue Fagan, John Keshef

Minutes of Meeting of March 16, 2004
The minutes of the March 16, 2004 meeting were approved as corrected.

Election of the Chair for the 04-05 Academic Year
George Rainbolt was unanimously reelected Chair of the 04-05 Senate Committee on
Admissions and Standards.

Subcommittee Sign Up
George announced there were vacancies on various subcommittees and members were asked to
volunteer and sign-up on the sheet that was sent around the room during the meeting.

Fall 2004 Enrollment Update
Bill Fritz presented the preliminary numbers on the Fall 2004 enrollment data as of August 31,
2004.

Motion to Revise the Definition of Good Standing
The motion to revise the definition of Good Standing was approved.

The following text is removed from Section 1360.10 of the 04-05 Catalog:
Students on warning or supervision are in good academic standing. Students on probation
or exclusion are not in good academic standing.

The following text is added to this section:
A Georgia State University student is in good standing if he or she is eligible to enroll in
courses.

Motion to Revise the Incomplete Grade Policy
The Committee approved the motion to revise the Incomplete Grade Policy as amended. In
response to a question from Brenda Blackwell, Cherise Peters will follow up with Tonya Lamb,
at the Board of Regents about assigning WU/WS grades. Currently, those grades do not exist.

Effective Fall 2004, the policy on Changes in Grades (Section 1350.20, 2. of the 2004-2005
Catalog) is modified as follows:
Additions Deletions

Removal of an Incomplete. A student receiving a grade of I (incomplete) is expected to consult
with the instructor within the prescribed time limit and to complete all necessary work. The
period of time given to a student to remove a grade of I is established by the instructor, subject only to the maximum time limit set by the university. The university requires that a grade of I be removed not later than the end of the second academic term after the grade of I was assigned (whether or not the student was enrolled during these two terms). The Office of the Registrar will assign a grade of F at the end of the second academic term unless the Office of the Registrar receives an approved grade adjustment form from the instructor. (If the student enrolled for S/U grading, a U will be assigned.) Using the grade adjustment form, instructors may or may not change this F/U to an any authorized academic grade (i.e., e.g., A, B, C, D, S or WF etc.) but may not change it back to an I. Instructors may not change an I to a W, except as indicated in the hardship policy below. In exceptional cases, departments may authorize students to have an I grade for more than two semesters. Such authorizations must be approved by the department chair. The authorization to extend the I beyond two semesters must be renewed each semester. Students need not be enrolled to complete assignments for a course in which a grade of I has been assigned. Auditing or retaking the same course will not remove a grade of I. No student may graduate with an incomplete grade.

Motion to Revise the Regents' Test Rules for Nonnative Speakers of English.
The motion to revise the Regents' Test Rules for Nonnative Speakers of English was approved.

The policy on the Regents' Test for nonnative speakers of English is revised as follows:

Additions

Nonnative speakers of English (NNS) will be certified as meeting Regents' testing requirements either by
--passing the reading/writing section of the Regents' Georgia State Test of English Proficiency (Regents' GSTEP),
--taking the Test of English as a Foreign Language (TOEFL), or
--taking the regular Regents' test.

NNS student may not take the Regents' GSTEP and the regular Regents' Test in the same semester.

NNS students choosing to take the TOEFL pass the Regents' Test reading requirement by earning a score of 23 or higher on the reading section of the computer-based exam and a score of 57 or higher on the reading section of the paper-based exam. They pass the Regents' Test writing requirement by earning a score of 4 or higher on the Test of Written English (TWE).

NNS students who have not completed the Regents' Test requirements and who have attempted 45 or more semester hours will have the option of taking regular RGT courses or RGT courses for NNS students offered by the Department of Applied Linguistics & English as a Second Language. For more information, contact the Department of Applied Linguistics & English as a Second Language at (404) 651--3650.

Meeting Schedule
George polled the members present on the frequency of meetings preferred and the consensus was to have monthly meetings as needed on an alternating Monday, Tuesday, Wednesday, Thursday schedule.

The meeting was adjourned.

Minutes Recorded by:
Wanda Taylor
Office of the Associate Provost