SENATE COMMITTEE ON ADMISSIONS AND STANDARDS  
Tuesday, November 15, 2005

Present: Carolyn Alexander  
Joan Carson  
Sue Fagan  
Olga Jarrett  
Jean Miller  
Rebecca Stout  
Tim Woltering  
Gregory Brack  
David Cheshier  
Bill Fritz  
Jennifer Johnson  
Cherise Peters  
German Torres  
Gretchen Young  
Dave Bledsoe  
Carol Cohen  
Mary Gebhardt  
Colleen Joyce  
George Rainbolt  
Sara Weigle  
Becky Cain  
Nick Demos  
Jan Hudgins  
Adam Lyons  
Tim Renick  
Elizabeth West

Meeting Minutes – APPROVED  
The minutes of the April 26, 2005 organizational meeting were approved.

George noted that there was an error on the Admissions and Standards web page (www.gsu.edu/adst). The January 19 meeting will start at 11 am. Committee members should check their calendars to make sure correct time for that meeting is recorded.

Motion on Withdrawal Policy – APPROVED AS AMENDED  
The Committee approved the Motion on Withdrawal Policy to limit the number of times that a student can withdraw with a grade of W to only six times in a career at Georgia State effective Fall 2006 or when can be implemented in Banner. There are limits as to how these 6 Ws can be used as described below. If a student withdrew more than six times, the 7th and subsequent withdrawal would automatically earn a grade of WF.

Withdrawal Periods  
After registration and before the midpoint of the term students may withdraw from a class or classes using GoSOLAR. Students will receive a grade of W for any class withdrawn from during this period if they have not exceeded their limit of withdrawals with a grade of W. Students will not be allowed to exceed their limit of withdrawals without getting advisement from either the Student Advisement Office, the Enrollment Services Center or the Offices of Academic Assistance. After advisement, if a student still wishes to withdraw, they will be advised that they will receive a WF grade.

After the midpoint of the term and until two weeks before the last day of classes, students may withdraw from a class or classes using GoSOLAR. Students will automatically receive a grade of WF for any class dropped during this period. (Note: a grade of WF is treated as an F for GPA calculation purposes.)
During the two weeks before the last day of scheduled classes for the term voluntary withdrawals cannot occur.

**Limits on Withdrawals with a Grade of W**
Students are allowed to withdraw with a grade of W a maximum of 6 times in their careers at Georgia State. These Ws are also subject to the following restrictions. Students are allowed to withdraw with a grade of W once as a freshman (0-29 earned hours), once as a sophomore (30-59 earned hours), once as a junior (60-89 earned hours), and once as a senior (90 or more earned hours). These four Ws are called “the freshman W,” “the sophomore W,” “the junior W,” and “the senior W” respectively. If a student does not use the freshman W as a freshman, the student may use that W as a sophomore, as a junior, or as a senior. If a student does not use the sophomore W, the student may use that W as a junior or as a senior. If a student does not use the junior W, the student may use that W as a senior. Students are also allowed two additional withdrawals with a grade of W at any time during their careers at Georgia State. These two Ws are called the “floaters.”

The limit on withdrawals does not apply if a student withdraws from all classes during a term before the midpoint. However, students are only allowed to withdraw from all classes prior to the midpoint twice without having their withdrawals count against the limit. Students who withdraw from all classes a third or subsequent time will automatically receive a grade of WF in their classes if they have reached their limit of Ws.

Hardship withdrawals (see Section 1332.40) do not count against the limit of withdrawals with a grade of W.

Military withdrawals do not count against the limit of withdrawals with a grade of W.

Withdrawals taken in semesters before Fall 2006 do not count against the limit of withdrawals with a grade of W.

This policy applies to all students, including transfer students. The number of withdrawals available to transfer students will be calculated based on their class status (by hours) at their point of entry. For example, a student who transferred to Georgia State in the junior year would be allowed a total four withdrawals with a grade of W—the junior W, the senior W and the two floaters.

W grades earned at another institution do not count in the limit in the withdrawals with a grade of W.

Students, who have attended Georgia State in a previous semester, will be treated as if they were new transfer students. For example, a student who was a junior in Fall 2006, would have a limit of four withdrawals with a W in the remainder of their career at Georgia State. The student would have the junior W, the senior W, and the two floaters.

Involuntary withdrawals count against the limit of withdrawals with a grade of W.

A crucial part of the phase in will be a sustained effort to make sure that students and faculty are aware of and understand this rule change. It was suggested to employ a similar effort as used for semester conversions including Signal ads, Banners, etc.
Motion on Dual Degrees - APPROVED
The motion on dual degrees was approved. Dual degrees are earned when a student satisfies all requirements for two baccalaureate degrees within one or more colleges of Georgia State University. The minimum residence requirement of 39 semester hours at Georgia State University in courses numbered 3000 or above must be met for the first degree. If the second degree is completed concurrently with the first degree, or within five calendar years of the first degree, this requirement shall be deemed to have been satisfied for both degrees. A student may earn the Bachelor of Business Administration degree only one time.

After five years from the date of the award of the first degree, credit that has been used to satisfy the university's academic residence requirement for this degree cannot be applied toward the university's minimum academic residence requirement for the second degree. Regardless of when the second degree is completed, both degrees require that at least one-half of the courses comprising the major or 11 semester hours in the major, whichever is less, must be taken at Georgia State. If a single department offers two degrees, that department may prohibit students from earning both of those degrees. This restriction will appear in the Program Degree Requirements section of the description of the major.

Students who wish to earn dual degrees should consult with the Student Advisement Center or the Office of Academic Assistance of their current college and, if the second degree is offered by another college of this university, with the Office of Academic Assistance of the relevant college for information on procedures to follow.

Motion on Admission of Out-of-State CPC Deficient Students - APPROVED
The Committee approved the motion to amend the policy on the admission of students who have not completed the Board of Regents' College Preparatory Curriculum (CPC) as follows:

Applicants who have graduated from a Georgia high school must have completed the University System of Georgia Board of Regents' College Preparatory Curriculum (CPC).

Sixteen curriculum course units required as follows:

a. English (4 units): emphasis in grammar and usage; literature (American, English, and World); and advanced composition skills.

b. Mathematics (4 units): algebra I, algebra II, geometry, and one additional mathematics course with these units as prerequisites.

c. Science (3 units): at least one laboratory course from the life sciences and one laboratory course from the physical sciences.

d. Social Science (3 units): at least one course focusing on United States studies and one course focusing on world studies.

e. Foreign language (2 units in the same language): emphasis in speaking, listening, reading, and writing.

Applicants who have graduated from high schools outside of Georgia and have completed the CPC requirements for graduates of Georgia high schools are eligible for regular admission. Applicants who have graduated from high schools outside of Georgia and have

a. completed the CPC English requirement,

b. completed the CPC Math requirement,

c. have two units of Science,

d. have two units of Social Science, and
e. have combined SAT score (or ACT equivalent) higher than the mean SAT score of enrolled freshmen in the previous fall

are eligible for admission with CPC deficiencies. If admitted, they must complete the CPC requirements by taking the Georgia State courses selected by the Student Advisement Center. Credits earned in courses taken to meet CPC deficiencies do not count towards graduation.
requirements. Students must earn a grade of C or better in those courses they take to meet CPC deficiencies. Students must complete all CPC-required courses before they earn 30 hours and in their first three semesters of enrollment. Otherwise, they will may not register for any courses except CPC courses until all CPC requirements are complete.

**Motion to Modify the Academic Calendar - Approved**
The Committee approved the motion to modify the Academic Calendar by setting fixed midpoint dates, effective summer 2006. This does not apply to the College of Law. The midpoint dates for the semester will be fixed as follows:

- Fall: Oct 15
- Spring: Mar 1
- Summer: July 1 (for both the 6 and 7 week sessions)

If these dates should fall on a Saturday or Sunday, the midpoint for the semester will be the following Monday.

**Report of the Retention Subcommittee - Tabled**
The Report from the Admissions and Standards Retention Subcommittee was tabled until the next meeting. Committee members were asked to read the subcommittee’s report prior to the December 13 meeting.

**Report on Spring 2006 Fee Cancellation Procedures**
Cherise Peters reported that for Spring 2006, the Registrar’s Office will not blink. Fees are due January 3, 2006; all registrations will be cancelled for those students who owe money and does not have pending financial aid. Students may re-register themselves during late registration beginning January 7 – January 13, 2006. Late Registration fees are due January 13. Students with a balance due will be dropped on January 14. Only those students who come to the One Stop Shop with money in hand will be reinstated in their classes after January 14. Cherise will send George the post-registration procedures instructions for distribution.

Recorded by:
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Associate Provost Office