Minutes of the Meeting of April 23, 2007
The minutes of the April 23, 2007 meeting were approved as distributed.

George Rainbolt announced that a tour of the three new Georgia State buildings had been arranged for September 18, 2007.

Three subcommittees are looking at the Regents Exam, Early College and International Baccalaureate.

Terri Carroll, the new Director of Student Advisement, was introduced as a new member of Admissions and Standards.

Report on Fall 2007 Enrollment
Bill Fritz reported on Fall 2007 Enrollment numbers.

Nannette Commander reported on the recruitment activities that accounted for meeting the admissions targets and enrollment numbers for Fall 2007. Dr. Commander also reported on the ongoing recruitment activities planned to meet the increased targets of 2800 new freshman next Fall 2008.

New Academic Calendar
The Board of Regents has mandated new academic calendar rules so that all systems schools will start and end at the same time. The Committee approved the calendar as amended changing the start dates for Spring 2010 from January 4 to January 11 and Spring 2011 from January 3 to January 10.

<table>
<thead>
<tr>
<th>New BOR Academic Calendar Rules</th>
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<tbody>
<tr>
<td>Fall</td>
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<tr>
<td>Earliest Start Date</td>
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*This is an error. Dec 8, 2008 is a Monday.*  
**The range allowed by the BOR is one week longer for this semester than for any other semester.**

Notes:
- The new BOR rules allow us no flex as to be beginning and ending dates unless we decide to have no Fall break and/or no Spring break.
- Fall semesters must begin on the 3rd Monday in August.
- Spring semesters must begin on the 1st Monday AFTER Jan 2, (i.e., Jan 3-9).
- Only choice is when to have fall/spring break.
- Only way to get a full week at Thanksgiving would be to hold Monday classes on the last Sat of the term.
- Our current spring break is earlier than most so that it falls exactly in the middle between Minimester I and Minimester II.

### Georgia State University DRAFT Academic Calendar

<table>
<thead>
<tr>
<th>Fall</th>
<th>Spring</th>
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<tbody>
<tr>
<td>First Class</td>
<td>Last Class</td>
</tr>
<tr>
<td><strong>2008-2009</strong></td>
<td><strong>2009-2010</strong></td>
</tr>
<tr>
<td>Aug. 18, 2008 Mon</td>
<td>Dec. 5, 2008 Fri</td>
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Academic Calendar

DRAFT
Deletions  Additions
Does not apply to the College of Law

Fall Semesters
Regular Session
First day of class--
The first Monday after August 19.
So the first day of class can be as early as August 20 and as late as August 26.
The 3rd Monday in August
So the first day of class can be as early as August 15 and as late as August 21.
The first day of class is also the first Mon of the Fall Semester
Labor Day Holiday*--Labor Day
Midpoint--October 15.
Mid-point--October 1st.
(If this date should fall on a Saturday or Sunday, the midpoint for the semester will be the following Monday.)
Thanksgiving break*--From Tues before Thanksgiving thru Sat after Thanksgiving
Last day of class--The 16th Fri
Finals--The 16th Sat to the 17th Fri

Minimester I Session
First day of class--The 1st Mon
Labor Day holiday*--Labor Day
Last day of class--The 8th Wed
Final Exams--The 8th Thur to the 8th Fri, during class time

Minimester II Session
First day of class--The 9th Mon
Extra Tues class--The 11th Fri
Thanksgiving break*--From Tues before Thanksgiving to Sat after Thanksgiving
Last day of class--The 16th Fri
Note: The clock for Fall Sat-only Minimester II courses will be adjusted to have the required minutes in six meetings.
Final exams--The 16th Sat to the 17th Fri

Spring Semesters
First day of class--
The first Monday after January 5th
So the first day of class can be as early as January 6th and as late as January 12th.
The first Monday after January 4th
So the first day of class can be as early as January 5th and as late as January 11th.
The first day of class is also the 1st Mon of the Spring Semester.
MLK Holiday*--MLK Day
Midpoint--March 1 (If this date should fall on a Saturday or Sunday, the midpoint for the semester will be the following Monday.)
Spring Break*--The 9th Mon through the 9th Sun
Last day of class--The 17th Mon
Finals--The 17th Tues to the 18th Mon

Minimester I Session
First day of class--The 1st Mon
MLK Holiday*--MLK Day
Last day of class--The 8th Wednesday
Final Exams--The 8th Thursday to the 8th Friday, during class time

Minimester II Session
First day of class--The 10th Mon
Extra Tues class--The 11th Fri
Last day of class--The 17th Mon
Final exams--During regular session final exam period

Summer Semesters
May Session
First day of class--
The 19th Mon of the previous Spring semester. (This also the Mon after the last day of the spring finals.)
The first day of class is also the 1st Mon of the Summer Semester.
[Note: because the spring has moved up a bit, so has the summer.]
Mon holiday*--Memorial Day
Last day of class--The 4th Mon
Finals--The 4th Tues and the 4th Wed

Seven-week Session
First day of class--The 5th Mon
Midpoint--July 1
(If this date should fall on a Saturday or Sunday, the midpoint for the semester will be the following Monday.)
July 4th Holiday*--July 4th or, if the 4th falls on Sat or Sun, the Mon which follows July 4th.
A. Years When the July 4th Holiday Falls on a Mon, Wed or Fri
Last day of class--The 12th Mon. Only classes canceled for the July 4th holiday will be held on this day.
Finals--The 12th Tues to the 12th Sat
B. Years When the July 4th Holiday Falls on a Tues or Thurs
Last day of class--The 12th Tues. Only classes canceled for the July 4th holiday will be held on this day.
Finals--12th Wed to the 12th Sat
Six-week Session
First day of class--The 5th Mon
Midpoint--July 1
(If this date should fall on a Saturday or Sunday, the midpoint for the semester will be the following Monday.)
July 4th Holiday*--July 4th or, if the 4th falls on Sat or Sun, the Mon which follows July 4th.
A. Years When the July 4th Holiday Falls on a Mon, Wed or Fri
Last day of class--The 11th Mon. Only classes canceled for the July 4th holiday will be held on this day.
Finals--The 11th Tues to the 11th Sat
B. Years When the July 4th Holiday Falls on a Tues or Thurs
Last day of class--The 11th Tues. Only classes canceled for the July 4th holiday will be held on this day.
Finals--11th Wed to the 11th Sat

Notes:
• No one-day-a-week classes may be scheduled on the day of the week on which the July 4th holiday is celebrated.
• Although classes do not meet on this day(s), it still counts when counting up the number of days in the term. For example, even though classes do not meet, MLK Day counts as a Monday when counting 1st Mon, 2nd Mon, 3rd Mon, 4th Mon, etc. of the spring term.
• In some semesters/sessions, there will not be enough Saturdays for classes meeting only on Saturdays to have the same number of classes days as classes meeting only once a week on some other day of the week. In those cases, the clock schedule for Sat-only classes will need to be adjusted so that Sat-only classes have the BOR-required number of minutes.
• In scheduling classes, the Registrar's Office will be mindful of Georgia State University's limited classroom space and work to maximize the efficiency with which classroom space is used. Academic units desiring atypical class scheduling should be aware of this obligation of the Registrar's Office.

Presentation on the new Honors Program
Robert Sattelmeyer reported on the new Honors Program, which has been moved out of the College of Arts and Sciences to a direct report to the Provost as a University-wide program. Dr. Sattelmeyer indicated the focus is recruiting and increasing the number of high ability students. The challenge is Georgia State is in competition with other Universities trying to recruit the same group of students. Dr. Sattelmeyer stated he would be interested in hearing from any faculty member interested in teaching the Freshman Seminar and/or suggestions for the Honors Program.

Motion to Recommend to Statutes and Bylaws that the Director of the Honors Program be added to Admissions and Standards.
The Committee approved the motion to recommend to Statutes and Bylaws that the Director of the Honors Program be added as a regular voting member of Admissions and Standards.
Changes to Math Placement Testing
The motion to change the Mathematics placement test scores was tabled until Valerie Miller was available.

Motion to Eliminate Student-Initiated WFs
The Committee approved the motion to eliminate the WF grade for student-initiated withdrawals after the midpoint. Students will no longer be able to withdraw themselves after the midpoint of the semester.

Motion:
Effective Fall 2008, Georgia State University students will no longer be allowed to withdraw themselves after the midpoint of the course.

Rationale:
The WF grade is a persistent source of confusion. By BOR policy, we are allowed (but not required) to used the WF grade and, if we choose to use it, it must figure into the GPA as if it were an F. Despite all advisement efforts, there is still a small group of students who think that a WF has less of an effect on their GPA than an F. A student who misses the deadline for a W is always better off staying in the class and trying to earn a C or D, and pick up one or two quality points that would get them closer to graduating and maintaining (or recovering) HOPE than would a WF. A student who for some non-academic reason cannot stay in the class, is always better off seeking a hardship withdrawal instead of taking a WF. We believe that the vast majority of withdrawals after the mid-point and therefore of WF grades are the result of students who simply do not understand the rules. It is better to removing this confusion option.

If this policy is passed, students who attempted to withdraw post mid-point would simply be told that the withdrawal period has ended and that they would consult the Student Advisement Center or their OAA office for more information.

In Fall 2006, WFs were much less than 1% of all grades (0.28%). There were 280 WFs out of 97,311 total grades.

This policy does not in any way change any faculty members’ ability to give a WF.

This policy is already in effect at Georgia Tech. In fact, Georgia Tech goes further and does not use the WF grade at all. Students who receive a hardship withdrawal automatically receive a W. UGA allows the grade of WF.

Recorded by: Wanda F. Taylor
Associate Provost Office