COMMITTEE ON ACADEMIC PROGRAMS AND CONTINUING EDUCATION (APACE)
MINUTES OF APRIL 13, 1999


Also attending: Betty Hill (recorder).

The meeting was called to order at 3:05 p.m. in Room 718, General Classroom Building by Chair, John Newman.

Minutes of the March 16, 1999 meeting
A motion was made and seconded to approve corrected minutes of March 16, 1999. The minutes were voted on and passed as corrected.

Election of Chair
A motion was made, seconded, and passed as presented to elect John Newman as chair of APACE for year 1999-2000.

Introduction of New Members
APACE members introduced themselves.

Review of the Center for High Angular Resolution Astronomy
Mary Ann Romski presented the review report conducted by the Research Center Review Subcommittee of the Senate Research Committee. A motion was made by Margo Brinton to accept the report as presented. The motion was seconded and passed.

Procedures for Approval for New Courses
The issue of the procedure by which new courses are approved was discussed. In the past, the Associate Deans' Group reviewed and approved new courses. The ensuing discussion raised issues concerning duplication of courses across colleges, communication across colleges, responsibility for review of courses, and procedures.

Faye Borthick moved and Nathan Siva seconded the following motion: Colleges should impose a level of scrutiny for new courses that would detect the duplication of courses within the college approval process; colleges should seek justification if any apparent substantial duplication occurs. The motion was approved.

Janet Gabler-Hover moved and Tom Whalen seconded the following motion: All new courses approved by colleges should be forwarded to the Provost's Office to be posted on the APACE Committee Website for one semester.

Committee Assignments
John Newman discussed the procedures for committee assignments. An E-mail will be sent out for your first, second, and third preferences.

There being no additional business, the meeting was adjourned at 3:50 p.m.

Betty Hill, Recorder