

The Chair, John Newman, called the meeting to order at 3:05 p.m. in Room 718, General Classroom Building.

Minutes of the April 13, 1999 Meeting

The minutes of the April 13 were corrected to read: (1) Siva Nathan to be counted as present; (2) in the section on "Discussion on Mechanism of New Courses" the first sentence should be "The question of who was responsible for approval of new courses was presented by Tim Crimmins." In addition, in this section Siva Nathan's name was corrected.

Approval of APACE Committee and Council Members

A motion was made and seconded to approve the APACE Committee members contained in the membership list dated September 27, 1999. Further additions will be made in the future.

Guidelines & Principles for Graduate Student-Faculty Advisor Relationships

The Faculty Affairs Committee along with APACE and the Research Committee have been asked by the Office of the Ombudsperson to develop policies and principles governing graduate student-faculty advisor relationships. A joint committee will be established and the report(s) will be forwarded to the three committees for review, comment, and approval. The sentiment of APACE was that the final report should emphasize a positive point of view. After further discussion, APACE recommended that graduate student representation be added to the joint committee. Jerry Edwards, SGA, volunteered to recommend names. Margo Brinton asked that the science areas be considered. Tim Renick and Greg Lewis volunteered to serve on the committee.

Academic Program Review Schedule & Update

By a unanimous vote, APACE approved the revised schedule submitted by Tim Crimmins.

Monitoring & Evaluation of Distance Learning & Off-Campus Programs

Issues pertaining to satellite campus programs, web-based courses, distance learning, programs, degrees and courses of study in foreign countries, and academic oversight and review of such activities were discussed. A motion was made and seconded to create an APACE committee to develop policies and guidelines pertaining to standards and ethics for web-based, distance learning, and other innovative methods of delivery which usually are not found in a traditional on-campus, lecture-based course. The Chair of APACE will e-mail all members asking volunteers to serve on this committee.

University Strategic Plan and University Action Plan: Update & Role of APACE

In order to facilitate review of the University Strategic Plan and the University Action Plan, each University Senate Committee will appoint a subcommittee. The APACE subcommittee will review/comment on each plan and report to the Strategic Planning Subcommittee of the Committee on Planning and Development and to APACE. Appointed members of the APACE subcommittee are Paul Alberto, David Vanko, Mary Finn, and Faye Borthick.
Center for High Angular Resolution Astronomy

The report from the Research Center Review committee was distributed.