ACADEMIC PROGRAMS AND CONTINUING EDUCATION
Minutes of October 16, 2001


Absent: Ahmed Abdelal, Paul Alberto, Roy Bahl, Danny Bellenger, Cathy Brack, Margo Brinton, Ron Colarusso, Richard Fendler, Sidney Harris, James Heitzman, Ronald Henry, Fenwick Huss, Fred Jacobs, Susan Kelley, Steve Manson, Robert Moore, Siva Nathan, Lloyd Nigro, Don Reitzes, Tim Renick, Greg Streib, Tim Woltering

Guests: Diane Willen, Chair, History
Hugh Hudson, Associate Dean, Arts and Sciences
Missy Cody, Associate Professor, Nutrition
Mary Hocks, Director, Writing Across Curriculum, English

Call to Order
The Chair, John Newman, called the meeting to order at 3:05 p.m. in Room 718, General Classroom Building.

AGENDA ITEMS

Approval of Minutes
Approval of the minutes of September 25, 2001 is delayed until the next APACE meeting.

Procedures of Approval of Perspective Courses
The APACE committee continued its September 2001 discussion on the approval process for prospective courses. Bill Fritz gave an overview of the process. The Undergraduate Council will review the information presented and a report will be made at the next APACE meeting.

Writing Across the Curriculum (WAC) Subcommittee Report
Mary Hocks presented an overview of the progress made to date by the WAC. Several suggestions were made and accepted for inclusion in the October 16 Draft Report, which was distributed for discussion and feedback. A motion was made, seconded, and approved to accept the Draft Report as a pilot program by which courses are designated as writing intensive.

APRC Report on History
Chair, Diane Willen updated APACE on History department’s program review. The APRC History Report was approved. Because of the time elapsed between the actual self-study and the subsequent review by APRC and approval by APACE, John Newman and Diane Willen will draft a cover memo for the Provost. The memo will put the APRC report in context and note changes in the budget climate for the University, the resource needs of the History Department, and other changes that have taken place within the History
Faculty Handbook Revisions: E-Courses
Revisions to the Faculty Handbook to accommodate new methods of course delivery was presented by Faye Borthick. APACE voted approval of the revisions.

Teaching, Learning and Technology Subcommittee (TLTS)
Faye Borthick provided an overview of the work and progress of TLTS, which is a joint committee of APACE and the Information Systems and Technology Committee.

There being no additional business, the meeting was adjourned at 4:25 p.m.

Betty Hill, Recorder