Call to Order
The Chair, John Newman, called the meeting to order at 3:05 p.m. in Room 718, General Classroom Building.

AGENDA ITEMS

Approval of Minutes
The minutes of September 25 and October 16, 2001 were voted on and passed.

Graduate Council Motions for Approval
A motion was made and seconded to approve the Graduate Certificate in Women’s Studies. The motion was approved.

A motion was made and seconded to approve the School of Nursing–Post-Master’s Certificate Programs. The motion was approved.

Undergraduate Council Report
a) GSU 1098 Selected Topics: After discussion from the floor, the Undergraduate Council will consider the issue after additional information is gathered.
b) Proposal for a B.A. in Women’s Studies: The proposal is in process. Additional information has been requested.
c) Proposal for a Certificate in Hospitality Administration: The proposal will be presented to APACE for approval at the January 2002 meeting.
d) Submission Process for Prospective Courses: The following motion was made, seconded and approved: “The procedure for submitting proposals for Perspective Courses is amended to allow a proposal to be submitted for either a 1-, 2-, or 3-year consideration of offering. The cover page of the proposal should be
modified to reflect how many years of approval are being requested.” If approved, the Perspectives course could be offered at the department’s discretion over that time.
e) Student Petitions for Deviations from the Undergraduate Core: Tim Woltering reported that 4 petitions were received and approved.

**Proposed University Calendar – Request from the Executive Committee**
APACE was asked to review the proposed university calendar. There was general agreement with the proposed calendar.

**Disruptive Behavior Policy – Request from the Executive Committee**
APACE was asked to review the proposed disruptive behavior policy. A lengthy discussion ensued. There was general consensus that a policy was needed. The following points were made:

1. There is a need for a definition of disruptive behavior, along with examples. Some concern was expressed that examples do not cover all possible situations. The policy needs to strike a balance that gives students and faculty guidelines as to what constitutes disruptive behavior.
2. It was generally agreed that the new policy gives the professor the option to take action.
3. APACE had some difficulty in discussing the policy and how it related to the student handbook. There may be a need to cross-reference relevant sections in the student handbook.
4. The meaning of disruptive behavior in web-based/ cyberspace classes (chat rooms, exercises, etc.) was discussed. The general consensus is that "learning environment" rather than "classroom" may be more appropriate.
5. A timeline (days) in the various steps in the appeal process should be specified.
6. There was discussion on how students can make-up work missed if their appeal is upheld. Students should not be penalized in this situation.
7. The policy is useful in conveying that disruptive behavior is a behavioral problem handled by the dean of students; it is not an academic problem.
8. SGA representatives pointed out that sometimes students are upset with the conduct of other students.

There being no additional business, the meeting was adjourned at 4:25 p.m.

Betty Hill, Recorder