Present: Lauren Adamson, Paul Alberto, Faye Borthick, Joan Carson, Ron Colarusso, Dean Dabney, Harry Dangel, Irene Duhaime, Jim Emshoff, Bill Fritz, Shelby Frost, MaryAnne Gaunt, Cecelia Grindel, Mona Matthews, Lloyd Nigro, Tim Renick, Lorilee Schneider, Mary Shoffner, Tammy Sugarman, Kelly Timmons, Sara Weigle.


Call to Order

The Chair, Tim Renick, called the meeting to order at 3:05 p.m. in Room 718, General Classroom Building.

Approval of Minutes

Dr. Nigro motioned to approve the April 25th minutes. Dr. Matthews seconded the motion. The minutes were approved unanimously.

AGENDA ITEMS

Dr. Renick, the newly re-elected chair for the 2006-07 term, made some introductory comments. He explained that there are three standing sub-committees of CAP that are elected on an annual basis. They consist of the Undergraduate Council, the Graduate Council, and the Academic Program Review Committee. Several changes were made to a slate of nominations that Dr. Renick had circulated via e-mail before the meeting. Dr. Grindel was added to the nominees for Undergraduate Council. Dr. Emshoff for Graduate Council and Ms. Gaunt for the Academic Program Review Committee.

Dr. Borthick motioned to accept the subcommittee slates as amended. (The slates are attached to these minutes.) Dr. Nigro seconded the motion. The motion passed unanimously.

Dr. Renick next turned to Dr. Nigro, chair of the APRC, for the consideration of several program review reports of academic programs. Representatives from the various units had been invited to this meeting in order to give feedback and were in attendance. In each case, Dr. Nigro moved the acceptance of the report on behalf of the APRC.

1. APRC report: Early Childhood Education
Dr. Nigro motioned to approve the Early Childhood Education report. Dr. Duhaime seconded the motion.

Members from the review team and the department were present. Dr. Grindel, chair of the sub-committee called for questions. There was a brief discussion regarding the tone of some of the language in the report. Dr. Emshoff made a friendly amendment to change the word “volatility” to “the rate of turnover” throughout the report. Dr. Matthews seconded the motion. The amendment was accepted as a friendly one by Dr. Grindel, and the amendment was unanimously approved.

The report was unanimously approved.

2. **APRC report: Social Work**

Dr. Nigro motioned to approve the report. Dr. Donnelly chaired the review team. There were no comments.

The report was unanimously approved.

3. **APRC report: Chemistry**

Dr. Nigro motioned to approve the report. Drs. Baumstark and Wilson from Chemistry, both of whom were in attendance, had previously made minor word changes and thanked the committee for its hard work on the report and for its helpful suggestions. Dr. Baumstark stated that they are working on the entrance exam.

The report was unanimously approved.

4. **APRC report: Nursing**

Dr. Elliott chaired the review team. He was not in attendance. Dr. Nigro represented the review team. A discussion followed regarding the statement on the last page that alternative degree programs might be more successful. The School of Nursing representatives clarified distinctions between different types of nursing degrees, including the PhD and DNP.

The report was unanimously approved.

5. **Other Business**

Dr. Renick stated that there are two more Academic Program Review reports to review this year. They are Biology and the Alonzo Crim Center. They are in the draft and fact-check stage. This committee will need to meet sometime in June to approve these last two reports.

The Robinson College of Business has proposed adding a core course to Area D of the university core. This issue will be taken up by the Undergraduate Council.
Dr. Renick also mentioned here are two more important policy matters for consideration by CAP.

First, in order for GSU to offer an electronic degree program, it will need to file an Institutional Delivery Plan (IDP) with the Board of Regents (BOR). This document will devise a plan to explain to the BOR regarding how GSU will accommodate the needs of the students. Such areas that will be addressed are library, and counseling needs as well as test administration. This is also required of those programs that offer more than half of the class on-line or web-based/delivery. CAP will work on producing a draft of an IDP in conjunction with other committees and groups on campus, most likely IS & T. Several CAP members stressed the importance of CAP also providing commentary and guidance to the university community on the pedagogical issues involved in the electronic delivery of degree programs.

Second, to approve new-degrees we use the BOR guidelines. According to the SACS accreditation team, CAP needs to produce an in-house document setting forth the process of approving new degrees before they are given to the BOR. CAP will need to post this policy publicly on our website.

The meeting adjourned at 4:15 pm.

COMMITTEE ON ACADEMIC PROGRAMS (CAP) SUBCOMMITTEE ASSIGNMENTS 2006-2007
(Current chairs indicated by *)

UNDERGRADUATE COUNCIL
(Chair elected by council)

Sara Weigle*
Elizabeth Beck
Margo Brinton
Joan Carson
Nannette Commander
Denise Donnelly
Teryl Frey
Shelby Frost
Cecelia Grindel
Romona Matthews
Val Miller
George Pullman
Don Reitzes
David Richardson
Lorilee Schneider
Chair of Graduate Council (ex officio)
GRADUATE COUNCIL
(Chair elected by council)

Dean Dabney*
Paul Alberto
Michelle Brattain
Jim Emshoff
Richard Fendler
William Fritz
John Hicks
Yu-Sheng Hsu
Richard Lakes
Susan Laury
Carrie Manning
Bruce Pilling
Cora Presley
Mary Shoffner
Tammy Sugarman
Kelly Timmons
Chair of Undergraduate Council (ex officio)

ACADEMIC PROGRAM REVIEW
(Chair elected by subcommittee)

Lloyd Nigro*
Faye Borthick
Margo Brinton
Harry Dangel
Denise Donnelly
Irene Duhaime
Crawford Elliott
Michael Eriksen
Mary Anne Gaunt
Richard Miller
Val Miller
Thomas Netzel
Bruce Seaman
Lorilee Schneider
Mary Shoffner
Leonard Teel
**ASSESSMENT SUBCOMMITTEE** (members are appointed by the Provost and the committee chair)

Harry Dangel*
Don Reitzes*
Michelle Brattain
Bill Downs
Greg Lisby
Marti Singer
Sarah Pallas
George Reinbolt
Tim Crimmins
Val Miller
George Pullman
Joan Carson

**WRITING ACROSS THE CURRICULUM SUBCOMMITTEE**

George Pullman*
Susan Wiley
Nancy Mansfield
Kay Bunch
Dana Fox
Mary Beth Walker
Missy Cody
Kim Darnell
Bill Downs
Michelle Brattain
Ray Miller
Crawford Elliot
Beth Christianson
Marti Singer (ex officio)