Committee on Academic Programs (CAP)
April 22, 2008

Present: Paul Aberto, Lauren Adamson, Al Baumstark, A. Faye Borthick, Michelle Brattain, Brendan Callandra, Mary Jo DeJoice, Denise Donnelly, Irene Duhaime, William Feldhaus, Mary Finn, Shelby Frost, Maria Gindhart, Laura Kimble, Rick Lake, Carrie Manning, Lisa Martin-Hansen, Kathryn McClymond, Val Miller, Cora Presley, George Pullman, Mark Reed, Don Reitzes, Tim Renick, Marti Singer, Sara Weigle, Shelly-Ann Williams, Jim Wolk, Yichuan Zhao

Guests: Hugh Hudson [History Department], Tim Crimmins [History Department], Joyce Many [MSIT], Ollie Manley [MSIT], and Walter Cotta [MSIT]

Call to Order
The Chair, Tim Renick, called the meeting to order at 3:00 p.m. in Room 718, General Classroom Building.

Election of a Committee Chair for the 2008-2009 academic year
The Chair called for nominations for the committee chair for the 2008-2009 academic year. Irene Duhaime nominated Tim Renick. There was a motion to close nominations which was seconded and passed. The committee members unanimously voted to re-elect current chair, Tim Renick.

Approval of Minutes
The minutes of February 19, 2008 meeting were approved as distributed.

Consideration of a University Policy for the Assignment of Credit Hours
Mary Finn introduced and moved the approval of a policy to be adopted by the University for Assignment of Credit Hours. The proposed policy ensures that activities engaged in by students, regardless of the learning environment; require a like amount of effort by students per credit hour. The policy brings the university in compliance with SACS Accreditation Standard 3.4.6 which requires that institutions employ sound and acceptable practices for determining the amount and level of credit awarded for courses, regardless of format or delivery, and with BOR Policy Manual, Section 300: Academic Affairs, Section 304:01. The committee unanimously approved the motion to adopt a University Policy for the Assignment of Credit Hours.

Motion from the Graduate Council to approve a change in the name of the Master of Science degree in Urban Policy Studies (AYSPS)
Michelle Brattain, on behalf of the Graduate Council, moved the approval of a proposal to change the name of the Master of Science degree in Urban Policy Studies to Master in Public Policy. She explained the rationale to be an increased consistency across degree offerings, and the ability to offer students a degree with a more marketable name and increased value in the marketplace. The committee unanimously approved the motion.
Motion from the Graduate Council to approve a new Thematic concentration in the M.Ed Early Childhood Education (COE)
Michelle Brattain, on behalf of the Graduate Council, moved the approval of a proposal to add a new Thematic concentration in the M.Ed Early Childhood Education. The committee unanimously approved the motion.

Consideration of proposals for online versions (“e-franchises”) of existing degrees in M.Ed. in Mathematics Education and M.Ed. in Science Education (COE).
Michelle Brattain, on behalf of the Graduate Council, moved the approval of proposals for two online versions (“e-franchises”) of existing degrees in M.Ed. in Mathematics Education and M.Ed. in Science Education (COE). The committee unanimously approved the proposals.

Motion from the Graduate Council to add a new off-campus MBA site at Perimeter Center (Atlanta), United Arab Emirates University (Dubai), Moscow State University (Moscow), and Scientific Atlanta/CISCO Learning & Development Center (Atlanta) to the University’s Instructional Delivery Plan (RCB).
Michelle Brattain, on behalf of the Graduate Council, moved the approval of proposals to add new off-campus MBA sites to the University’s Instructional Delivery Plan. The committee unanimously approved the proposals.

Consideration of APRC Reports on the following programs: Department of History (including Historic Preservation) (A&S); International Studies Program (AYSPS); and Instructional Technology Center (COE)
Jim Wolk, on behalf of APRC, moved the approval of the APRC report on the Department of History. After a discussion, the proposal was unanimously approved. He introduced as an informational item the Research Committee’s report on the International Studies Program and invited comments. Finally, Jim Wolk moved the approval of the APRC report on the Instructional Technology Center. The committee unanimously approved the report.

Motion from the Undergraduate College regarding CAP oversight of Perspectives and GSU 1010 course
Sara Weigle, on behalf of the Undergraduate Council, moved the motion to establish subcommittees with CAP oversight of Perspectives and GSU 1010 courses
  Paul Alberto moved to add “Monitoring compliance with GSU 1010 guidelines, and bringing recommendations for changes in GSU 1010 guidelines to CAP for consideration and approval” to bullet 5 of GSU 1010 motion for approval. The motion was seconded and approved unanimously.
  Mary Finn moved to change bullet 2 under Perspectives to read: “Developing and assessing learning outcomes for Perspectives courses” and bullet 2 under GSU 1010 to read: “Developing and assessing learning outcomes for GSU 1010 courses.’ The motion was seconded and approved unanimously.
  Cora Presley moved the motion to strike the word “ordinarily” from topic 3 of the Perspectives Guidelines. The motion was seconded and approved unanimously,
  Irene Duhaime moved that the chairs of the GSU 1010 and the Perspectives committees be designated as ex-officio members of CAP. The motion was seconded and approved unanimously,

The question was called and the committee unanimously approved the policy as amended. A revised version of the proposal is attached to these minutes.
Selection of 2 representatives to the USG Core Curriculum “Campus” Committee
Tim Renick gave an update on the USG Core initiative. The committee unanimously approved the selection of Al Baumstark and Mary Finn to the USG Core Curriculum “Campus” Committee.

Discussion of 2008-2009 CAP Subcommittee assignments
Committee members were encouraged to serve on at least one standing CAP subcommittee (Academic Program Review, Undergraduate Council or Graduate Council) and sign-up sheets were circulated.

The meeting was adjourned at 4:30 p.m.

POLICIES ON PERSPECTIVES AND GSU 1010 COURSES
Approved by CAP, April 22, 2008

Perspectives Committee Structure

1. The Perspective Committee is a subcommittee of the Senate Committee on Academic Programs (CAP).
2. The Perspectives Committee shall be composed of eight members, as follows:
   • Two representatives from the College of Arts and Sciences.
   • One representative each from the Colleges of Business, Education, and Health and Human Sciences
   • One representative from the School of Policy Studies
   • One representative from CAP
   • One representative from the Office of Undergraduate Studies
3. Representatives shall be appointed by the head of the appropriate unit (e.g., Dean, Director, Committee Chair).
4. The term of membership shall be three years. Members' terms shall be staggered to maintain continuity of membership from year to year.
5. The Chair of the Committee shall be elected from the membership and shall be appointed ex officio as a member of CAP.
6. The duties of the Perspectives Committee shall include the following:
   • Approving specific Perspectives course proposals consistent with CAP guidelines
   • Developing and assessing learning outcomes for Perspectives courses
   • Monitoring compliance with Perspectives guidelines, and bringing recommendations for changes in Perspectives guidelines to CAP for consideration and approval.
Perspectives Guidelines

1. Any college or department may propose a section in this area as long as it meets the course description and section guidelines.
2. Interdisciplinary courses are strongly encouraged, either through a single faculty member presenting various disciplinary perspectives, guest lecturers, or team-taught courses.
3. Sections of PERS 2001 and 2002 should be taught by full-time faculty. This rule does not preclude the use of outside speakers or guest lecturers who are not GSU full-time faculty. Exceptions to this rule must be approved in advance by the Perspectives Committee.
4. All sections will be 2 semester hours of credit and may be scheduled for either two 50-minute class periods per week or one two-hour class period per week.
5. Perspectives courses are approved for a three-year period.
6. We anticipate these courses will typically enroll 60-100 students per section; however, Deans/Chairs may request smaller enrollments consistent with their programmatic requirements.

GSU 1010/FLC Advisory Committee

1. The GSU 1010/FLC Advisory Committee is a subcommittee of the Senate Committee on Academic Programs (CAP).
2. The GSU 1010/FLC Advisory Committee shall be composed of eight members, as follows:
   - Two representatives from the College of Arts and Sciences.
   - One representative each from the Colleges of Business, Education, and Health and Human Sciences
   - One representative from the School of Policy Studies
   - One representative from CAP
   - One representative from the Office of Undergraduate Studies
3. Representatives shall be appointed by the head of the appropriate unit (e.g., Dean, Director, Committee Chair).
4. The term of membership shall be three years. Members' terms shall be staggered to maintain continuity of membership from year to year.
5. The Chair of the Committee shall be elected from the membership and shall be appointed ex officio as a member of CAP.
6. The duties of the GSU 1010/FLC Advisory Committee shall include the following:
   - Approving specific FLC & GSU 1010 course proposals consistent with CAP guidelines
   - Developing and assessing learning outcomes for GSU 1010 courses
   - Evaluating and recommending changes to GSU 1010 course content, as appropriate.
   - Monitoring compliance with GSU 1010 guidelines, and bringing recommendations for changes in GSU 1010 guidelines to CAP for consideration and approval.