Committee on Academic Programs (CAP)  
February 17, 2009

Present: A. Faye Borthick, Allison Calhoun-Brown, Brendan Calandra, Carrie Manning, Denise Donnelly, Don Reitzes, Jeremy Diem, Jim Wolk, Laura Kimble, Mark Reed, Marti Singer, Mary Finn, Mary Jo DeJoice, Michael Eriksen, Michelle Brattain, Randy Kamphaus, Rick Lakes, Sara Weigle, Shelly Ann Williams, Timothy Renick, Valerie Miller

Guests: Joyce Many (College of Education) & Mary Ann Romski (College of Arts & Sciences)

Call to Order
The Chair, Sara Weigle called the meeting to order at 3:00 p.m. in Room 718, General Classroom Building.

Approval of Minutes
The minutes of January 20, 2009 meeting were approved as amended (attached).

Motion from Undergraduate Council to approve offering the B.S.E Early Childhood Education at Georgia Perimeter College in Newton County
Valerie Miller, on behalf of the Undergraduate Council, moved the approval to offer B.S.E Early Childhood Education at Georgia Perimeter College in Newton County. The committee unanimously approved the motion.

Motion from Graduate Council to approve a concentration in Nursing Leadership in Healthcare Innovations within the M.S. degree program
Michelle Brattain, on behalf of the Graduate Council, moved the approval to establish a concentration in Nursing Leadership in Healthcare Innovations within the M.S. degree program. The committee unanimously approved the motion.

Proposal to replace current process for approving external degree program (distance education and offsite programs) –
New BOR policy @ http://ww.usg.edu/academic_programs/external/
Timothy Renick moved the approval to place the BOR EDP form on the University Senate website. GSU IDP and policy will remain on website with note that it is discontinued as of February 2009. The committee unanimously approved the motion.

Proposal to update documentation regarding CAP policies and procedures
Michelle Brattain moved the approval to create a subcommittee that included members of the undergraduate and graduate councils. The subcommittee would consult with Tim Renick and Mary Finn to prepare descriptions of CAP’s process for reviewing and approving various proposals that would also include a description of all relevant BOR and SACS requirements. The plan is for the subcommittee to post these descriptions on the web and/or share them with units submitting proposals to CAP and the members of CAP who review proposals. The committee unanimously approved the motion.
Other Business: Motion from Associate Provost for Institution Effectiveness to modify the scheduled onset of academic program review for the School of Art and Design so that its planning year occurs in (AY 09-10), Self Study (AY 10-11), and Action Plan (AY 11-12).
Mary Finn moved the approval to modify the schedule onset of academic program review for School of Arts and Design so that its planning year occurs in (AY 09-10), Self-Study (AY 10-11), and Action Plan (AY 11-12). The committee unanimously approved the motion.

The meeting was adjourned at 3:55 p.m.