Committee on Academic Programs (CAP)
May 18, 2010


Guests: Bill Nelson, [A&S], Peter Lyons & Mary Finn [APIE]

Call to Order
Sara Weigle, Chair, called the meeting to order at 3:00 p.m. in Room 718, General Classroom Building.

Approval of Minutes
The minutes of April 20, 2010 meeting were approved as distributed.

Motion from Graduate Council to deactivate the IT concentration in the Ed.S. Teaching and Learning Program
Paul Alberto led the discussion on behalf of the Graduate Council, moved to deactivate the IT concentration in the Ed.S. Teaching and Learning program. The committee unanimously approved the motion.

Motion from joint Undergraduate and Graduate Subcommittee to approve a joint BS in Physics/MAT program
Sara Weigle led the discussion and Shelby Frost, Graduate Subcommittee, moved to approve a joint BS in Physics/MAT program. The committee unanimously approved the motion.

APRC Reports
Jim Wolk led the discussion and presented the motion for approval of the Academic Program Review Committee’s reports for Criminal Justice. The committee unanimously approved the motion.

Review of subcommittee assignments and responsibilities
Sara Weigle discussed the functions and responsibilities of CAP as stated in Senate Bylaws. Each CAP member is encouraged to serve on at least one of the following committees: Undergraduate Council, Graduate Council, and Academic Program Review. Additional subcommittees include General Education Subcommittee, Writing Across the Curriculum Subcommittee, Perspectives Committee, and GSU 1010 Committee.

Information Item: Provost’s template for departmental action plans
MOU Template: X Department Action Plan
Summary: The MOU should describe in detail the goals for the next 5-7 years.
1. Status of action items from last action plan or departmental review
2. Major findings in current review
3. Specific action steps over the next 7 years (to be accomplished within college/departmental resources) to improve the department – note that these will be reviewed by the external reviewers in the next round of program review. This is the most important section of the review and should identify evidence to support these directions and the resources to implement the plan.

The meeting was adjourned at 4:00 p.m.