

Policy for Assignment of Credit Hours

Approved on: April 22, 2008

By: Committee on Academic Programs

Effective date: Summer 2008

Policy Statement:

Awarding of academic credit is the responsibility of each academic unit and should be based upon the successful completion of an approved instructional course, or by the accomplishment of specified learning outcomes, or by the demonstration of required competencies or proficiencies that is equivalent to an approved instructional course. The Board of Regents Policy Manual, Section 300: Academic Affairs (Section 304.01: Semester System) requires; “a minimum of 750 minutes of instruction or equivalent for each semester credit hour.” This includes learning in environments such as classrooms, laboratories, studio, or field experiences (internships, practica, clinical rotations), through supervised independent study, or via online or distance learning formats. The BOR requirement establishes a minimum standard, which may be modified by an academic unit when necessary, for example, to fulfill requirements of specialized accrediting agencies for degree programs. In cases where courses are variable in credit hour, the assignment of credit hours is determined based on workload assigned to the student, or in the case of field experiences, the number of hours completed and the quality of the learning experience. An academic unit, in conjunction with the college-level committee overseeing curriculum matters, is responsible for assuring that academic credit is awarded consistent with this policy, regardless of the environment for learning.