Call To Order
The meeting was called to order at 12:15 p.m. by chair Andrew Sumner.

Approval of Minutes
A motion was made to approve the minutes as written. The motion was seconded and the motion passed unanimously.

Future Meetings
Future meeting times and dates are as follows:
   Tuesday, February 5 at 12:15 p.m. in 840 IPP
   Tuesday, April 23 at 12:15 p.m. in 840 IPP

Athletic Director Report
Greg Manning gave an athletics update. The Fall Sports are nearing the end of completion and all have done very well. Men’s cross country won the conference and women’s cross country came in second behind Belmont. Volleyball has a chance to clinch the division title. Women’s soccer tournament starts Thursday. Men’s and Women’s basketball both start soon. The tragic death of Andre Tooks was briefly discussed, and the basketball teams are working through their grief. One of the men’s games will be at the Dome, we got a great price because the NCAA needs to run a practice game before the tournament.

Greg announced that Michelle Olmstead was hired to serve as Director of Development. There is a marketing position still out to search. The department is working on their five-year strategic plan to coincide with their five-year financial plan.

The question was asked how does the Athletic Department budget line up with the University budget. It was explained that athletics cannot get any state money and that most of the money is from student activity fees and are run through the University Foundation and not off of fund code 10.

Facilities Update
Greg Manning indicated that Bob Heck has committed to build an indoor practice facility with offices and lounge for softball out at Panthersville. Bill Reeves from the Athletic Board of Trustees is looking for something similar for the baseball and soccer teams. This is difficult because the property belongs to Georgia Perimeter and they do not want to sign a long-term lease, so the building needs to be moveable. The athletic department is still working toward moving to the Sports Arena. It is estimated to cost $600,000 to reconfigure and move the entire department. The department has looked into increasing the Bitsy Grant
tennis courts, but the city operates and owns and doesn’t seem very open to expanding. The department may look into putting tennis courts at Panthersville.

**Grade Report**
Carol Cohen indicated there were no current grade reports to be distributed. She handed out the new student athlete handbook that includes all of the policies for athletes as well as an academic planner this year to help athletes with scheduling of their time.

There were 10 athletes who needed to attend summer school. All did fine and everyone is academically eligible. The study hall is open 60 hours a week and has an additional 60 hours of tutoring available, so everything is running full force. The department’s effort for academic success was noted since very few athletes are lost each year due to grades.

**Development & Financial Report**
John Hartwell handed out the five-year budget plan. The plan helps the Athletics department come out of deficit. They are in the final stages of a 5-year deal with Coke that could be worth at least $220,000 this year. The department still needs unrestricted gifts that are not designated to a specific area, that way they can put the money where it is most needed. If there are any extra fee monies this year because of the increase in enrollment, it will go to the debt. Athletics will not be affected by the proposed 2.5% and 5% budget cuts since they are not on fund code 10.

**New Business**
Andy Sumner noted that he represents our committee on the Committee of Chairs. He thought it might be a good idea to try to hold our meetings earlier in the semester so he can give updates at those meetings.

The pep band is under new supervision. John Haberlen from the School of Music is working to make it a more traditional school band.

**Adjournment** - The meeting was adjourned at 1:15 p.m.

Recorder, Leslie Williams