Call To Order
The meeting was called to order at 12:25 p.m. by chair Andrew Sumner after a lunch provided by the Athletics Department welcoming the Committee to their new space.

Approval of Minutes
A motion was made to approve the minutes as written. The motion was seconded and the motion passed unanimously.

Future Meetings
Future meeting times and dates are as follows:
  Tuesday, February 11 at 12:15 p.m. in Sports Arena
  Tuesday, April 22 at 12:15 p.m. in Sports Arena

Athletic Director Report
John Hartwell gave the report for Athletic Director Greg Manning. John indicated that the University is working on budget priorities for FY04. Athletics would like our Committee to submit 1 or 2 possible priorities for consideration.

The Fall sports teams are at or near the end of their seasons. Both cross country teams made it to their conference championships, men finished 3rd and women finished 4th. Women’s soccer team is seated fifth in the conference championships. Men’s soccer team is the conference champions, but to make it to the NCAA tournament they have to win two regional games. Volleyball has two more home matches. Men’s and Women’s basketball have begun practicing. Men’s home opener is November 30 and Women’s home opener is November 27.

Financial Report
John Hartwell handed out and updated the Committee on the 5yr plan. The plan assumes no athletic fee increase through FY06. The increase in enrollment helps the Athletic budget a lot since they receive student fees. They are estimating an additional $500,000 to put toward the deficit. John Marshall asked how much it
would cost to fund the full amount of allowable scholarships by NCAA rules. John Hartwell indicated it would cost an additional $440,000 to be at full scholarship level. John Hartwell indicated there is very little money in the budget for recruiting and many of the coaches have to raise money to get funds to travel for recruitment.

Sports Medicine Policies and Procedures Update
Marvin Trinkaus handed out and reviewed the university drug testing policy with the Committee. Every student is tested in the Fall and then 10 are picked each month at random. The department has a three and out policy. The first positive test the department does not call parents but requires athlete to meet with a counselor. Second positive, parents are notified and athlete is required to meet with counselor. After the third positive, the athlete is dismissed from the team and all scholarship support is lost.

A committee member asked why the department did not notify parents on their first offense. Marvin indicated that they encourage the athletes to tell their parents but do not require it since they are 18 and gives them a chance to improve. John Marshall stated there was no legal issue with not telling parents.

Grade Report
Carol Cohen indicated because it was the middle of the term there was no grade report. However she updated the Committee on the new academic advising center for athletes. They have about 90 hours of tutoring time available to athletes. There are a handful of athletes the department is concerned about academically; however, they are all in daily tutoring.

Cathy Jones handed out the graduation rates report for 2002. This reflects those freshmen entering in 1995-1996. The department has a 94% graduation rate for students who complete eligibility. A committee member asked how our rates compared to other schools. Carol was not sure, but indicated they would check into it.

Cathy Jones handed out and reviewed the Higher Education Act Reporting forms. To be in compliance with Title IX the athlete totals need to be within 5% points of the overall total for the school. Georgia State has such a large female population, there is still work to be done in that area. The department is awarding more aid to women’s sports and is asking all the women coaches to use all the scholarships possible for their teams.

Chip Gallagher asked if the Committee could get more specific data about our student athletes, Cathy and Carol said they would try to see what they could get.

Development Report
Michelle Olmsted reviewed the fund raising highlights report handed out. The department has about $175,000 in private gifts to include capital projects, unrestricted, and sport-specific monies. Michelle reported that the critical goal for the department to help meet its budget is the unrestricted category with a goal of $165,000. As of November 1, $12,472 had been raised. Taking into account all pledge commitments, $129,200 in unrestricted funds is expected by June 30, or 78% of the $165,000 goal.

Of the two capital projects, the basketball fieldhouse is finished and softball is working on a new project to put in stadium seating. The new facilities are already paying off dividends in new recruits and interest in the University.

Facilities Update
The Bitsy Grant tennis court project is still on hold. The Georgia Tennis Association is trying to get Georgia
State to come out to Stone Mountain.

**Marketing Director Report**

Kara Ansotegui announced that the basketball season ticket brochures are in the mail. Schedule cards are out and a new kids club is being created. The department is working on sponsoring a toy drive to help Hughes Spalding Rehabilitation Clinic and if guests bring in a new stuffed animal, they will get into the game for free.

Kara discussed the idea of including the Committee members on a list serve so that the department can get information to the Committee members about what is happening in the department.

**New Business**

John Hartwell indicated possible budget priorities may include a new court on the 3rd floor which is about $120,000-150,000. Another could be Phase II renovations which would include reconfiguring the locker room, coaches offices and training rooms.

It was announced that Mike Davis donated a new score board at the Soccer field and there was a new one in the sports arena.

**Adjournment** - The meeting was adjourned at 1:15 p.m.

Recorder, Leslie Williams