University Senate Budget Committee
Minutes
October 22, 1998

Attendance: Cleon Arrington, Dan Benardot, John de Castro, Bill Decatur, Chuck Derby, Anne Emanuel, Martin Fraser, Janice Griffith, Charlene Hurt, Philo Hutcheson, Fenwick Huss, Keith Ihlanfeldt, Fred Jacobs, Phyllis Johnson, Timeka Lamback, Tom Lewis, Charles Marvin, Al McWilliams, Fran Mullis, Bruce Palmer, Joseph Rabianski, Jerry Rackliffe, Anthony Roberts for Susan Kelley, James Scott, Paula Stephan, Carol Whitcomb.


The meeting was called to order at 1:05 by the Chair, John de Castro.

I. Approval of Minutes
The minutes of the September 10, 1998 meeting were approved as amended.

II. FY99 Budget Status / III. FY 99 Enrollment/Revenue Shortfalls
The revenue shortfall remains unchanged, however the budget office found alternative monies in the current budget that could cover the shortfall. The budget office put together a proposal for the fiscal advisory committee to review. This proposal suggested that the shortfall be covered by the following alternative sources: projected excess in the Contingency Fund, additional Instructional Technology Funds, Quality Improvement Funds (Research and Instructional), possible University share if Indirect Cost Recoveries, and possible University Share if Interest Income. The fiscal advisory committee is proposing that these monies be used to cover the shortfall with the understanding that if the Spring Tuition and Fee Revenue was higher than projected then that would be used to cover the shortfall rather than using these alternative sources and then the alternative sources would be refunded (ie: Quality Improvement Funds).

One committee member was under the impression that if the Spring Tuition and Fee Revenue was higher than projected then some additional money would go to the library. It was confirmed that no additional funding is being projected for the library budget.

Chuck Derby motioned that the Senate Budget Committee endorse the FACP proposal to use the alternative sources to fund the budget shortfall. The motion was seconded by Martin Fraser.

Paula Stephan proposed a friendly amendment to the proposed motion that if these alternative sources are not used to cover the budget shortfall and there is a reallocation of excess monies, a cost of living increase to both libraries before anything else is refunded. Chuck Derby accepted this as a friendly amendment and it was seconded by Martin Fraser.
The motion and friendly amendment passed unanimously.

### IV. Library Strategic Plan

The process for developing the library strategic plan began over a year ago and was developed using the content of the University's Strategic Plan. The Library Senate Committee has met with APACE regarding the strategic plan who endorse the plan with the following three recommendations: a) to incorporate existing Master's programs into special programs and needs; b) to add earbased research tools; and c) to participate with the University in achieving its goal of information literacy. Action plans are in the process of being developed.

In order for the library to meet the goals of increased acquisitions included its strategic plan the budget has to be increased to $5.181 million and the budget is currently at $3.57 million. The library understands that the budget can not realistically be increased by this amount but they hope that the bottom line can be worked on. It was stated that the library is highly dependant on year end money and they would like to see their base budget be increased, so that the greater amount is in the base budget rather than in the contingency budget. It was brought to the attention to the committee that the contingency funding for the library has always been extremely reliable. Finally, it was mentioned that the library needs to be renovated.

Chuck Derby motioned to endorse the library strategic plan as presented. Martin Fraser seconded the motion. The motion was unanimously passed.

### V. 1999 Action Plan for Strategic Plan

This is the first year that this document is being circulated to other committees for comment and input. In the past it has been handled entirely by Planning and Development. It will be finalized during the December 2nd meeting of the Planning and Development Committee.

There was quite a lot of concern that there were no 1999 priorities associated with strengthening academic programs. In addition, the subject of part-time instructor salaries are missing from the action plan.

The committee then compared the Budget Committee priorities for funding expenditures to the Action Plan for the Strategic Plan. There was concern that the academic mission of the University was missing from the action plan. In particular research and student support especially graduate student support are not represented in the action plan.

It was determined that there is nothing in the Action Plan Priorities that match the Budget Committee's Priorities of Research and Student Support.

A question was raised regarding the order of the Budget Committee's Priorities and whether they are in ranked order.

Chuck Derby motioned that the Budget Committee re-adopt the FY99 Priorities and transmit these priorities to the subcommittee of the Planning and Development Committee as Committee recommendations for re-incorporation into the Action Plan for the Strategic Plan. These priorities will be transmitted in a bulleted, unprioritized manner, stating that these priorities are all "first order" priorities.

Martin Fraser seconded the motion.

The motion passed with one no vote.
It was requested by a committee member that John de Castro, Chair of the Budget Committee, formally send this to the Chair of the Planning and Development Committee. John de Castro agreed.

VI. Legislative/BOR Update
The committee was given an overview of what we are confronting in the upcoming election. It was indicated that much could change in the next ten days and nothing could really be determined (including redirection) until after the election.

The meeting was adjourned at 2:45 p.m.

Please send questions or comments to Mary Nell Stone