Dr. Katherine Willoughby, in service for Dr. Hugh Hudson, welcomed all to the meeting.

Katherine asked committee members for their questions, concerns or changes to the meeting minutes from October 8, 2009. Given none requested, a motion to approve the October 8 meeting minutes was made, seconded and the minutes were approved.

Katherine introduced Dr. William Downs, Chair of the Senate Budget Subcommittee on ADP, to provide the Committee with a review of the Subcommittee’s Interim Report dated October 30, 2009. Bill noted that the purpose of the report’s development was to help advance the work of the University to successfully implement the new Automatic Data Processing (ADP) system and not to thwart integration efforts. Bill did emphasize, however, that very real and negative impacts and hardships have been experienced by individuals and, in general, across the University as a consequence of the change from PeopleSoft to ADP. He then explained data collection for the Subcommittee’s report and reviewed its findings, to date, noting that immediate actions requested included, (1) open meetings with faculty and staff to better communicate system actions and efforts and with input from ADP personnel; (2) an updated timeline indicating estimates for problem-solving efforts and results; (3) an understanding of possible customized solutions and regarding the ongoing relationship of the University with ADP, and; (4) the possibilities for requesting a waiver, should pledged efficiencies never materialize. Bill explained that two open forums had been held (action 1 above); this effort is expected to continue in the future, hopefully at the same day, time and location. He emphasized the requested action from the Interim Report – that these future meetings include ADP personnel (who did not attend the first two forums). Bill also stated that the Subcommittee will continue to update the Interim Report in preparation of a final report to be submitted to the University Senate at the end of the fall semester, 2009. This report will also provide “Lessons Learned” from the experience of ADP at the University, given that it is the second significant system to be implemented at the University in the last five years.

Katherine then introduced Jerry Rackliffe who provided substantial background information about the University budget and it’s funding as well as predictions of future enrollments and fiscal environments, emphasizing the significance to the University of continuing to work with ADP to support successful human resources operations. Jerry concluded this presentation with an updated list of ADP functionality by process, indicating pre- and post-ADP status.
Katherine thanked both Bill and Jerry for their presentations and opened the floor for discussion by the Committee.

Concerns or statements by Committee members included:

- Going forward, ADP representatives should be pressed to be at the open meetings for faculty and staff regarding implementation progress.

- Mary Ann Romski asked about the future benefit and potential profit ADP will receive from fixes to its programming systems secured through efforts of GSU personnel. There is some question as to whether such benefits should reside at GSU or if ADP should be allowed to profit exclusively by taking the GSU-enhanced product to other research universities.

- Richard Miller emphasized that problems with ADP implementation are placing grant-funded research at the University in significant jeopardy. The potential for dollars lost and for the University to fall out of compliance is real, and it must be recognized as GSU seeks to continue to enhance its research profile.

- When asked about a timeline for solving problems with ADP, Jerry Rackliffe added that he felt comfortable estimating that the majority of problems from ADP implementation would be fixed by the end of the first quarter of 2010.

Following this discussion, Katherine called for a motion to accept the Senate Budget Subcommittee’s Interim Report on ADP. The motion was made, seconded, and approved.

With no further business, the meeting adjourned at 4:30 p.m.