Ad Hoc Committee of Chairs
MINUTES
January 13, 2004

Members present: Anne Emanuel, Marty Fraser, Bill Fritz, Fred Jacobs, Amy Lederberg, Mona Matthews, John Newm:
Cora Presley, George Rainbolt, Don Reitzes, Rebecca Stout, Andrew Sumner, P. C. Tai, Cherian Thachenkary, Sally Wal
Carol Winkler.

Members absent: Paul Alberto, Sam Cox, Fenwick Huss, Basil Mattingly.

The meeting was called to order at 10:47 a.m. by Sally Wallace, chair. The first item of business was the approval of t
September 10th minutes. The minutes were approved as presented.

Dr. Wallace went over the recent changes in the Senate schedule. The town hall meeting is January 15 at 3:00 p.m. in
Rialto Theatre. There was a brief discussion of the motion brought forward by the Planning and Development Commit
at the December 11 Senate meeting. That motion was tabled at that meeting. Parliamentary procedure was discussed.

Dr. Wallace mentioned two current ad hoc committees: one to review Senate composition and the other on data
management. George Rainbolt gave an update on the data management committee. He distributed and reviewed two
drafts defining that committee’s mission and objectives. There was discussion about the need for data consistency.

Dr. Wallace asked each committee chair to give an update on what his/her committee is working on. Ramona Matthews
gave the report for the Library Advisory Committee. That committee has been working on library transformation and
decreasing the library’s cost of buying and maintaining publications and journals. Don Reitzes reported that the Reser:
Committee has two policies under consideration: responsible conduct in research and openness and secrecy of research
Martin Fraser reported that the IS&T Committee has been looking at the double computing issue and the decommission
of Cheetah.

Bill Fritz gave an update on current enrollment trends. Becca Stout reported that Student Life and Development is foc
on reviewing various administrative policies to bring them up to date with current activities. Many of the faculty on this
committee have been serving on the Student Activity Fee Committee. George Rainbolt reported that Admissions and
Standards has been working to streamline the add/drop/withdraw process, to review the hardship withdrawal process,
to design one form for handling every type of schedule adjustment. Amy Lederberg reported that Statutes and Bylaws
been working on e-mail voting and she distributed a draft version of the proposed Bylaws change. There was discussi
the draft version and several suggestions were made to clarify the wording. Another item that S&B is working on is the
Senate calendar. There was much discussion about the old calendar vs. the new calendar. It was suggested that FACI
might benefit from being on a different cycle than the rest of the Senate committees.

Andrew Sumner reported that the NCAA interim report will be submitted this spring. Georgia State athletes are in goo
shape academically. No conference change is anticipated. Planning and Development is working on the action plan fo
2004. There is a subcommittee of P&D working on administrative support unit review. The Faculty Affairs Committee
working primarily on the policy for senior lecturers and on online student evaluations. Cora Presley reported that the
Cultural Diversity Committee is working on a climate survey for LGBT students. The subcommittee working on recruiti
and retention of African American males is currently collecting data. The committee has been asked to look at the issu
visually impaired students and accessibility to WebCT. APACE has a meeting scheduled for 2/10 and the following iten
are on the agenda: proposal for Ph.D. in Physical Therapy, a APR report, and learning outcomes. Fred Jacobs gave a re
port on FACP.

There being no further business, the chair adjourned the meeting at 12:19 p.m.

Respectfully submitted,
Mary Nell Stone,
committee assistant