Committee of Chairs
Minutes
September 8, 2004

Present: Paul Alberto, Dean Dabney, Marty Fraser, Bill Fritz, Hugh Hudson, Amy Lederberg, Richard Miller, George Pullman, George Rainbolt, Don Reitzes, Tim Renick, Debbie Rupp, Rebecca Stout, P. C. Tai, and Laurie Tis.

Absent: Sam Cox, Charles Marvin, Cora Presley, and Carol Winkler.

The meeting was called to order by the chair, Paul Alberto, at 2:08 p.m. The first item of business was the approval of the May 5, 2004 minutes. The minutes were approved with no changes.

The next item of business was the election of the two senators to serve on FACP. The floor was opened for nominations. Paul Alberto and Cherian Thachenkary were nominated and the nominations were closed. Both were elected to serve on FACP.

Dr. Alberto asked all committee chairs to give a brief report on what their committees will be working on for the next Senate year. Laurie Tis gave the report for the Athletics Committee. It recently had its organizational meeting and will work up its agenda for the year at the end of September. Hugh Hudson gave the report for the Budget Committee. Georgia State has to absorb $7.3 million budget cut for this year. There will be discussion across campus on how to handle this budget cut. Marty Fraser gave the report for the IS&T Committee. One priority is the student technology fee recommendations. Another priority will be the IS&T strategic plan.

Dean Dabney gave the report for the Nominations Committee. It has completed majority of its work already. The Senate calendar is reverting back to the old schedule for 2005-2006 so the 05-06 Nominations Committee will be working up the Nominations Report in Spring for approval at the April 21, 2005 Senate organizational meeting. Don Reitzes gave the report for the Research Committee. The committee’s priority will be to smoothly work with the new interim VP for Research, Robin Morris. The committee will be reviewing the “roles and responsibilities for faculty researchers” document. Tim Renick gave the report for APACE. The committee has eight program reviews going on at this time. Two major degree programs will be considered including the new Ed.D. degree. The committee will also be working on any curriculum issues that might arise.

Dick Miller gave the report for Faculty Affairs. The anticipated major issue is how the budget cuts will impact faculty and staff over the next year. A subcommittee has already been formed so that any information can be quickly reacted to and recommendations can be made. There are still issues in the Faculty Handbook from the quarter to the semester conversion that need to be dealt with. Dr. Tai gave the report for P&D. The committee will be working on the action plan for 2005 as well as the strategic plan for the next five years. Dr. Tai reviewed the MRR list that is submitted to the BOR. Another issue the committee is working on is security, particularly in Woodruff Park. The park’s jurisdiction now falls under the city of Atlanta. Kell Hall is now locked up at night and from 8-11 p.m. people will need to swipe their Panthecard for entry into this building. Other issues are traffic safety and office space.

Rebecca Stout gave the report for the Student Life and Development committee. The committee is working on the discriminatory harassment policy and plans to have it on the agenda for the October senate meeting. Bill Fritz stated that he acts as the liaison between the Committee of Chairs and the Provost’s Office. Many times policy has been modified because of the discussion that the Committee of Chairs has had. Dr. Fritz asks any chair that has an issue to let him know and he will keep the Provost up to date on what is of concern in the Senate. George Rainbolt gave the report for Admissions and Standards. The committee is working on the academic honesty policy. The enrollment management group will be reviewing responses to the budget cuts and possible cuts in undergraduate admission. The university will be undergoing its SACS review soon and the committee will be working on related issues in the spring semester.

Amy Lederberg gave the report on the Statutes and Bylaws. Dr. Lederberg gave the background of the
current Senate self-study process. There are a few committees that haven’t sent back their feedback regarding their committee’s duty and membership. Since the chairship of the Budget Committee has changed, Hugh Hudson will review the Budget Committee’s previous proposal and get the current committee to comment on it. Paul Alberto will review the Executive Committee’s charge and membership and give any feedback to Statutes and Bylaws. Dr. Lederberg will send the questionnaire to Sam Cox for feedback from the Student Discipline Committee. The committee will be discussing how it should be responding to academic issues versus conduct issues.

Dr. Alberto mentioned the Executive Committee’s upcoming retreat. George Rainbolt suggested that the procedure be clarified for program reviews that will be impacting impending budget cuts. Whatever procedure is agreed upon should be communicated to the entire university community. The procedure should be tied to an existing part of the Senate structure. The discussion turned to the current budget situation and how programs were reviewed last year.

Dr. Alberto set the next meeting of the Committee Chairs for Monday, October 11, at 11:00 a.m. in the Recreation Center conference room. The agenda for the October Senate meeting will be reviewed at that meeting.

There being no further business the meeting adjourned at 3:00 p.m.

Respectfully submitted,
Mary Nell Stone
Committee assistant