President Patton reported that the Campus Master Plan has received good reviews. The new classroom building property purchases have been settled. Asbestos removal will begin, to be followed by the tearing down of the buildings on that block. The Campaign, which is going well, will have its official kickoff on Tuesday evening and Wednesday. Dr. Arrington is still in the hospital in intensive care.

The minutes from the meeting of December 8th were approved. The staff instrument for administrator evaluations was review and several recommendations were made and are to forwarded to Faculty Affairs. They are the following: 1) Add an element to the instrument prior to the overall performance item that says FAIRNESS = Manages in a nondiscriminatory and nonharassing manner; 2) Add a question to the instrument itself at the end of the survey instrument that asks if staff members have a direct reporting relationship to the Vice President; 3) On the lists of reviewers for each VP, remove the nonacademic VPs and the associate provosts; 4) On the lists of reviewers for each VP recommend adding the ombudsperson and affirmative action officer; also identify the unit heads by name and list their office staff generically; 5) On the list of reviewers for the Vice President for External Affairs omit number 7 = The staff of the Centers in Policy Studies (to single out one unit is not appropriate); 6) On the list of reviewers for the Vice President for Research and Sponsored Programs, merge 2 and 4 according to recommendation 4 above; also the assistant and associate VPs of Finance and Administration should be specified (some seem relevant and others do not).

Discussion followed on the proposal from Student Life and Development on the Revision of the Absence Policy. The number of absences per student per class is confusing since the length of classes varies, with some classes being just over 1 hour and others 4 hours long. This could be clarified by using a per cent of classes, such as 15% or by specifying hours. Also the person who decides on an “approved activity” needs to be identified.

Submitted by,
Frances B. Stone