The minutes of February 13 were approved as distributed.

**Business Administration**

Dr. Harris presented an overview of the FY99 budget requests from the College of Business Administration. He highlighted the need to meet the AACSB standard of at least 60% of instruction by full-time faculty, 6.8% growth in credit hours over the previous year, unmet demand for courses in Computer Information Systems, change in student mix with greater demand for internships, need to increase awareness of excellence of programs, need for operational support for the Center for Digital Commerce, interdisciplinary effort and establishment of MBA program in entrepreneurship, and an initiative in environmental accounting.

Dr. Deitz inquired about flexibility in rank order of priorities. Dr. Harris replied the top four priorities were critical needs and funding for new initiatives was needed to maintain top position among part-time MBA programs in the US.

Dr. de Castro asked how the Center for Digital Commerce would serve students. Dr. Harris responded digital commerce was the fastest growing aspect of the curriculum and an MS degree program in digital commerce was under development. He added Atlanta as a telecommunications base was a major factor in this initiative. Dr. Jacobs inquired about other institutions involved in digital commerce. Dr. Harris noted Erasmus University and University of Hong Kong were engaged along with GSU in a worldwide effort at the formative stage. Dr. Henry asked about Georgia Research Alliance partners. Dr. Arrington replied Georgia Tech, the University of Georgia and Emory were also involved, but GSU was getting by far the largest share of funding for digital commerce.

Dr. de Castro inquired about the new faculty positions for Business Administration funded for FY98. Dr. Henry responded these had been transferred to the budget of the college from the Provost.

Dr. Jacobs asked about the placement prospects for Computer Information System graduates after Y2K-related positions are no longer needed. Dr. Harris replied the long-term market for these graduates looked strong, and the program was designed to prepare graduates for a great variety of hardware and software-related positions. He added that local companies were very supportive of the GSU program and had CIOs involved with GSU.

**Fees**

Dr. Patton thanked FACP for its work on the FY99 fee proposals and other matters. He announced
his decision to accept the fee recommendations from FACP with the exception of the athletic fee which would be raised from $62.25 to $72.25 per semester (rather than $67.25) and the technology fee which would not be pursued after discussion with Board of Regents staff. He noted positive reaction to the upgrade of the basketball program, especially in relation to the capital campaign, but conceded donor interest was limited to men's basketball. He cited gender equity issues as the primary reason for further increasing the athletics fee. He pointed out the combination of dropping the $36 technology fee and adding $5 to the athletics fee would net a reduction in total proposed fees.

Dr. de Castro asked if the Board of Regents would hold the sum of fee increases to a cost-of-living cap and how this might impact other fees, if the athletic fee was thus set. Dr. Patton replied the cap was a Board of Regents staff recommendation only and that an argument would be made that GSU was different from other USGa institutions with established student centers, recreation centers, athletic programs, etc. He added institutions would hopefully have some flexibility to parcel fees within a total approved amount.

**College of Arts and Sciences**

Dr. Abdelal presented an overview of the FY99 budget requests from the College of Arts and Sciences. He highlighted continued implementation of the program review action plans for English and Mathematics, the need for maintenance funds for scientific equipment purchases funded by Georgia Research Alliance, understaffing in Sociology and Political Science, collaboration with the College of Education on teacher education co-reform, start-up of the Digital Arts Center, expansion of Writing-Across-the-Curriculum, the need for funds to sustain and expand progress-toward-degree (unmet demand) efforts, faculty positions to meet new or anticipated foreign language requirements for College of Business Administration students, and final installment of operating costs for CHARA.

Dr. Deitz inquired about flexibility in rank order of priorities. Dr. Abdelal responded it was difficult to rank the requests because all were essential, but the request for progress-toward-degree faculty positions was lower than others because it related to capacity rather than quality. He indicated the ranking of the requests had been discussed with the college committee of department chairs.

Dr. Marvin asked if the faculty positions requested for Sociology and Political Science were in keeping with program review action plans for those departments. Dr. Abdelal replied the two departments had been identified as the two most understaffed in the College of Arts and Sciences, the action plan for Sociology has been approved, and program review is now underway for Political Science. He stated the action plans for these departments would call for additional faculty positions. Dr. Henry echoed this point and noted the Sociology action plan called for one new faculty position and additional GTAs in FY99.

Dr. de Castro inquired about the various faculty salary levels incorporated in the requests. Dr. Abdelal responded that market salaries varied by field. He noted in particular the difficulty of finding digital arts faculty who must have both computer science and art backgrounds, and added these faculty were also in heavy demand by industry. He also pointed out the Political Science faculty position would be at a higher rank because of the current mix of faculty and the need to mentor junior faculty.

Dr. Gaines asked how the faculty positions requested for various departments would impact progress-toward-degree. Dr. Abdelal replied those faculty positions would contribute to the teaching corps; however, unmet demand was extremely large and so additional positions more
directly tied to unmet demand were also requested. Dr. Henry commented that the positions in the action plans for English and Mathematics were independent of the unmet demand problems in those departments. Dr. Crimmins added that History was also in a high unmet demand situation.

Dr. Arrington inquired about the status of the Digital Arts Center. Dr. Abdelal replied the center would be operational in FY99, and faculty needed to be hired now. He pointed out that only one faculty member with this expertise was presently on-board and that 3-4 faculty were needed to make the program a success.

Dr. de Castro asked if there would be sufficient classrooms to take advantage of faculty positions added for progress-toward-degree efforts. Dr. Henry responded the new faculty would be teaching courses already offered this year by PTIs hired with contingency funds. Dr. Abdelal added that classrooms could be more efficiently scheduled as a result of coordination and centralization of classroom scheduling by the Registrar. Dr. Crimmins added that traditional students would be more likely to enroll in afternoon sections for which there were ample opportunities to schedule classrooms.

Mr. Rackliffe inquired about funds for custodial services, utilities, and maintenance for CHARA in FY99. Dr. Abdelal replied these were included in the budget request. Dr. Crimmins asked if the Board of Regents OMP formula would provide funds for CHARA space. Mr. Rackliffe responded affirmatively. Dr. Abdelal hailed prospects for a $1.5M grant to add a sixth telescope to the complex.

Dr. Henry asked about Writing-Across-the-Curriculum efforts outside the College of Arts and Sciences. Dr. Abdelal indicated the new director was developing contacts with 2-3 other departments and there was individual faculty interest in pursuing this initiative outside Arts and Sciences.

Mr. Rackliffe inquired about prospects for departmental sales and services covering rent for Cineon in FY99. Dr. Abdelal responded FY99 departmental sales and services in the start-up mode would be minimal, and contingency funds for rent would be requested again.

Dr. Henry asked about the status of discussion in the College of Business Administration regarding foreign language requirements. Dr. Harris replied plans for internationalizing the curriculum would be completed in 3-4 months. He noted a foreign language requirement was already approved for the Master of International Business program. Dr. Crimmins cautioned the core curriculum structure would come into play in adding a foreign language requirement for undergraduate business programs. He noted the option of developing specific, intensive language courses for graduate students.

Information Systems and Technology
Mr. Christenberry presented an overview of the FY99 budget requests from Information Systems and Technology, which he noted had been reviewed by the Senate ISAT Committee and were submitted in conjunction with a request for mandatory contingency funds and an internal redirection plan for ISAT. He highlighted the need for continuing funds for the filled Director of University Computing and Networking Services position, new and expanded-capacity site licenses for software packages, the shortage of Classroom South computer classroom and lab support (currently 1 staff person for every 250 student workstations), implementation of a comprehensive classroom infrastructure initiative including absorption of Audio-Visual Services in FY99, and problems with servers currently 90-95% saturated.
Dr. Henry, on behalf of Dr. Deitz, asked about flexibility in rank order of priorities. Mr. Christenberry responded any skipping of priorities would necessitate repackaging of the ISAT internal redirection plan.

Dr. Henry inquired about the restructuring of Audio-Visual Services. Mr. Christenberry indicated Classroom Support Services would be a comprehensive classroom technology unit. He indicated new positions would be created for which current Audio-Visual Services personnel could apply.

Dr. de Castro asked about the expansion of middle management with the new director positions. Mr. Christenberry replied the problem was the lack of effective management now and the expanding need for visionary, proactive management with project management skills as the new classroom building proceeds.

Dr. Jacobs inquired about the percentage of ISAT personnel currently devoted to classroom support. Mr. Christenberry stated only 2 of 110 personnel were in this area, with only 5-6 computer classrooms now but more on the way. Dr. Jacobs asked for an explanation of how ISAT personnel assignments are prioritized internally. Mr. Christenberry replied operating the computer center 24 hours per day required three shifts totaling 30-35 personnel, and University Information Systems and Processes required 40 personnel with half diverted to PeopleSoft, Y2K, or legacy software groups. He stated that many of these personnel do not have skills geared to instructional technology. He added academic support is the primary objective of the ISAT.

Dr. de Castro asked how many people report to the Director of University Educational Technology Support. Mr. Christenberry responded 1-2 training-development personnel, 8-10 audio-visual personnel (in FY99), 2 classroom support personnel (plus 2 more if funded), and 30 student assistants. Dr. Crimmins inquired about the number of additional personnel anticipated for instructional technology with the opening of the new classroom building. Mr. Christenberry replied offices for 7-8 personnel had been included in the building program.

Dr. Arrington asked if the technology fee was "dead." Dr. Henry responded the fee request was on-hold pending completion of pilot runs of technology fees at other institutions.

Mr. Christenberry presented an overview of the mandatory contingency fund requests. He highlighted the positions initiated in FY98 with these funds and $1M held by the Provost for network infrastructure, continuation of the production control manager position, the need for temps to backfill for one-half of personnel diverted to PeopleSoft-Spectrum, and implementation costs for Copernicus. Dr. Henry pointed out the multi-year mandatory contingency approach to funding these items had been approved last year.

Mr. Rackliffe inquired about possible duplication of 2 requests from Finance and Administration for backfill personnel. Mr. Christenberry indicated these were included in his proposal.

Dr. de Castro asked if the network infrastructure personnel were likely to be continued following completion of the project. Mr. Christenberry responded the positions might be moved to support a new paradigm of providing connectivity as a utility across the university. He added Mr. Lamb is working on a multi-year funding model which would provide answers to such questions.

Dr. Arrington asked if the salaries cited in the requests were competitive. Mr. Christenberry indicated the salaries were low estimates, especially for trained syscom-datacom analysts.

Dr. de Castro inquired about the status of the new library system. Mr. Christenberry replied RFPs
were out for the new platform which would be client-server and ORACLE based. He stated PALS would not fit these requirements, but was Y2K compliant.

Mr. Rackliffe distributed copies of "Schedule of Personal Service EFT Positions-General Funds" and "Schedule of Original Budget-General Fund Distributions by Vice President/Dean Code, FY94-98."

Prepared by Edgar Torbert
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Please send questions or comments to Mary Nell Stone