Minutes of June 16 were approved as distributed.

End-of-Year Summary

Mr. Rackliffe reported the end-of-year sweep amounted to $3.2M, with $0.6M in planned interfiscal-year flip-flops for university units and some University System operations housed at the university (Center for Trade & Technology Transfer, Institute for International Education, and Georgia Institute for Community Business Development). Mr. Rackliffe stated the $3.2M overall flip-flop would be accomplished through Pullen Library expenditures of $2.7M and College of Law Library expenditures of $0.5M. The $2.6M balance of the $3.2M flip-flop was targeted for unmet demand ($0.4M) and SCT/Banner ($2.2M).

Mr. Rackliffe reported ETACT funds of $1.35M received too close to the end-of-year were used for ISAT infrastructure ($0.45M) and library acquisitions ($0.90M). Matching funds of $0.55M-0.60M originally intended from ETACT will be covered by FY2000 interest income. The interest income amounting to $1.0M-1.05M will also be used for the annual Moves & Renovations supplement ($0.325M) and bank service charges ($0.125M).

Mr. Rackliffe stated the end-of-year sweep had materialized at the highest of the three projections presented at the previous meeting. He attributed this result to the actualized interest income and the effect of funds unencumbered too late on Spectrum for end-of-year purchases to be made by departments.

Dr. Torbert presented a summary of the expenditure of $0.6M in instructional technology funds released after the previous FACP meeting. These funds were directed to conversion of CS203 to a 27-station PC classroom, upgrades of instructional technology in every GCB classroom seating 40 or more, and a feasibility study for redesign of the Sparks Hall first-floor classrooms. The GCB classrooms were upgraded with a projector system, VCR, sound system, a PC-ready instructor desk, two network ports, and telephone. In addition, the GCB lecture halls were to be equipped with instructor PCs with LCD panels. Dr. Jacobs commented on the need for microphones in all student-station PC classrooms. Dr. Huss urged additional funds to install instructor PCs in all of the upgraded GCB classrooms. It was agreed to proceed with the additional PCs. Dr. Torbert emphasized these improvements would not be completed prior to the start of the fall semester, but
would proceed during the fall semester and be completed for spring semester.

Summer and Fall Enrollments

Mr. Rackliffe distributed summer enrollment figures showing FY2001 actual credit hours 2,277 short of the FY2001 budgeted credit hours and 4,802 short of FY2000 actual credit hours. Dr. Abdelal distributed Phase I registration figures showing fall semester credit hours up 1,140 overall from last year, but down 8% in the J. Mack Robinson College of Business and 11% in the College of Education. Dr. Henry cautioned against using Phase I figures to project final enrollments. Dr. Abdelal responded the figures indicated which units to monitor more closely as registration progresses.

Dr. Henry voiced optimism that fall semester enrollments would be good with an increase in the number of new freshmen and higher retention rates. Dr. Jacobs asked about the indicators of improved retention. Dr. Henry replied the retention trends from FY2000 and the higher quality of admitted/enrolled students pointed to higher retention entering FY2001.

Budget Guidelines for FY2002

Mr. Rackliffe distributed the draft Budget Guidelines for FY2002. He noted minor changes from preceding years (membership, calendar). A motion by Dr. Huss and seconded by Dr. Jacobs to recommend adoption of the Budget Guidelines passed.

Prepared by Edgar Torbert
Approved September 15, 2000