Attending: John de Castro, Jerry Edwards, Sid Harris, Ron Henry, Fenwick Huss, Katherine Johnston, Tom Lewis, Leslie Williams (others: Tim Crimmins, Jerry Rackliffe, Edgar Torbert)

Absent: Ahmed Abdelal, Fred Jacobs

Minutes of January 5, 2001 were approved as distributed.

Spring Semester Enrollments and Budget Impacts

Dr. Henry commented on current figures for spring semester enrollments. Initial registrations of 241K SCHs dropped to 235K SCHs after fee reconciliations and bounced back to 239.4K SCHs after late payments. Previous year final spring semester enrollments were 230.7K SCHs. The increase over the previous spring was insufficient to reach the overall budgeted enrollment increase this year due to the negligible increase for summer and fall combined. Tuition revenues were consequently about $1M short.

Even with the tuition revenue shortfall, Dr. Henry recommended releasing the hold on expenditure of Quality Improvement Funds and Instructional Technology Funds, if supplemental budget funds materialized as expected. Based on probable funding, calls for proposals would be issued right away for QIF.

Mr. Rackliffe elaborated that the anticipated $5.5M shortfall had grown to $6.1M which would be covered by the $3.16M health plan credit and the expected $3.16M in supplemental funds. The usual fringe benefit savings would be in the range of $3M, but perhaps this year affected by the extent to which employees switched to the PPO. Utilities would be less likely to produce savings because of the large increase in natural gas costs.

Vice President and Dean Budget Discussions

Dr. Henry announced FY2002 budget discussions with the vice presidents and deans would occur February 7-9. Requests for new funds would be capped at 1%.

Student Technology Fee

Dr. Henry cited headcount enrollments of 23,296 for spring semester producing $.74M in student technology fee revenues before refunds. Mr. Rackliffe stated fall semester revenues after refunds as $1.63M and projected net spring semester revenues as $1.58M. Dr. Henry noted the technology fee subcommittee had listed its recommendations in three columns: recommended for spring semester funding, recommended for summer term funding, and possible deferrals. The recommendations for spring semester funding totaled $1.8M.
Dr. Crimmins pointed out savings from the fall semester allocations could be added to the spring semester revenues. Mr. Rackliffe agreed with a figure of $1.6M for the spring semester allocations.

Dr. de Castro suggested a number of the departmental lab projects targeted for funding might not be needed until fall semester. Dr. Torbert noted the School of Music request was linked to a renovation project under consideration by CBSAC. Dr. Huss suggested the open lab expansions could be delayed.

Mr. Edwards made a motion to proceed with the funding recommendations with the Provost to contact the units and manage the revenue availability situation over the course of the spring semester and summer term. Dr. de Castro seconded the motion. The motion passed.

Enrollment Targets

Dr. Henry advised he would be discussing the fiscal year enrollment targets and consequences, positive and negative, with the deans and then potentially making budgetary adjustments based on the $55-per-semester-credit-hour college share relative to those targets.

Prepared by Edgar Torbert
Approved March 30, 2001